



CITY OF HILSHIRE VILLAGE  
REQUEST FOR PUBLIC RECORDS

AUTHORITY - TEXAS PUBLIC INFORMATION ACT, SEPTEMBER 1, 1995  
GOVERNMENT CODE CHAPTER 552

In accordance with the Public Information Act, I hereby request that copies of the following public records of the City of Hilshire Village be made available for my inspection or duplication. I agree to pay the duplication costs at the rates adopted by City Ordinance.

- INSPECTION ONLY
- DUPLICATION

Description of information requested and number of copies requested:

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Requested by:

\_\_\_\_\_

(Name)

\_\_\_\_\_

(Telephone)

\_\_\_\_\_

(Address)

\_\_\_\_\_

(Date of Request)

Submit this completed form to the City Secretary:

By Mail or Person:  
City of Hilshire Village  
8301 Westview Drive  
Houston, Texas 77055

By e-mail to:  
secretary@hilshirevillagetexas.com

By fax to:  
(713) 973-7793

**This completed form shall be presented to the City Secretary, City of Hilshire Village**

Received by City Secretary: \_\_\_\_\_

Date \_\_\_\_\_

Information received by Requestor: \_\_\_\_\_

Date \_\_\_\_\_