

TUESDAY, APRIL 21, 2020
PUBLIC HEARING AND REGULAR COUNCIL MEETING
6:30 P.M.

REGULAR COUNCIL MEETING

1. **CALL TO ORDER REGULAR COUNCIL MEETING** Mayor Herron called the City of Hilshire Village Regular Council Meeting to order at 6:32 P.M. via teleconference due to COVID-19 and the need for social distancing.
 - 1.1 **Invocation** was given by Council Member Gordy.
 - 1.2 **Pledge of Allegiance**
 - 1.3 **Present** were Mayor Herron, Council Member Gordy, Council Member Byrne, Council Member Swanson, Mayor Pro Tem Maddock, Council Member Schwarz and City Attorney Scott Bounds, City Engineer Efrain Him, City Administrator Blevins and Building Official Kevin Taylor. Also present was Hilshire Villas Developer David Schwab
2. **PUBLIC HEARING:** Mayor Herron recessed the Regular Council Meeting and called to order the public hearing at 6:35 P.M. The Amendment is for Lots 5, 6 and 10 of the Hilshire Villas Subdivision, which Lots are also known as 7907, 7911 and 7914 South Villa Court.

David Schwab, Schwab Design Builders, said they are changing the setbacks from the original plat to match the allowed setbacks per the City Zoning Ordinance. He said doing this will allow them to reorient where the front of the house faces on Lot #10 for a squarer buildable area instead of a rectangular shape.

City Attorney Bounds said that typically building lines are not included on plats because setback ordinances change throughout time.

City Engineer Him said he does not have concerns with proceeding with these changes.

City Administrator Blevins said that the Building Official, City Attorney and City Engineer have all reviewed and returned comments which have been corrected in this submittal.

David Sanders, 1206 Glourie, said he has already spoken with David Schwab and is fine with the changes as long as the homes will not be allowed to be built closer to the rear of the properties, therefore closer to his home, than originally planned.
3. The Public Hearing was adjourned and Regular Council Meeting reconvened at 6:40 P.M.
4. **ACTION ITEMS:**
 - 4.1 Mayor Pro Tem Maddock made a motion to discuss and possibly approve Amendment No 1 to the Hilshire Villa Plat amending the setbacks for Lots 5, 6 and 10 of the Hilshire Villas Subdivision, which Lots are also known as 7907, 7911 and 7914 South Villa Court, seconded by Council Member Swanson.

A roll call vote was taken to approve the motion approving Amendment No 1 to the Hilshire Villa Plat amending the setbacks for Lots 5, 6 and 10 of the Hilshire Villas Subdivision, which Lots are also known as 7907, 7911 and 7914 South Villa Court:

Council Member Gordy – Aye

Council Member Byrne – Aye

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Council Member Swanson – Aye

Mayor Pro Tem Maddock – Aye

Council Member Schwarz – Aye

The motion passed unanimously.

5. CITIZEN'S COMMENTS: NONE

6. REPORTS TO COUNCIL:

6.1 Engineers Report: Engineer Him said there are no major projects going on at this time. He said that Mayor Herron had signed the annual report for the TCEQ MS4 application which has an extended deadline of April 30th. Engineer Him said the original copy will be sent via certified mail.

Engineer Him said the annual certification for the five (5) backflow preventers throughout the City was due and the City should expect those results soon.

6.2 Police Report: City Administrator Blevins said Captain Schultz was thankful to the residents for doing their part in social distancing. She also said that the City purchased gift cards under the Mayor's authorization for the Spring Valley Village Police Department and Village Fire Department to show gratitude for their services. Both departments were very grateful for the gesture.

Mayor Pro Tem Maddock said he was speaking with a neighbor who suggested that signs be posted at the entrances to the City stating that Spring Valley Police Department patrols the area to deter criminal activity. Administrator Blevins said she would talk to the Police Captain.

7. CLOSED EXECUTIVE SESSION: None

8. DISCUSSION: Mayor Herron said that he has been asked by people outside Hilshire Village to support political candidates on behalf of the City. He said that he is not in a position to represent the entire City by choosing any one candidate and therefore will not endorse any parties. Mayor Pro Tem Maddock and Council Member Swanson stated that they had also been contacted.

Mayor Herron said that he has been watching the weekly teleconferences given by the Governor regarding the health and safety procedures during COVID-19 and the City will continue to follow the guidelines as instructed.

9. REPORTS TO COUNCIL: (Con't)

9.1 Fire Commissioner's Report: Commissioner Byrne stated that last week the commission had a discussion on starting the construction. He said a contract has not been signed yet. He said in the month of April there were one (1) EMS and two (2) Fire calls in Hilshire Village and the response times were below the standards.

Commissioner Byrne said a preliminary department budget has been released and will be discussed at a later meeting.

Mayor Herron asked how long the remodeling project would last once it had started.

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Commissioner Byrne responded, "Fourteen (14) months".

9.2 Building Official's Report: City Administrator Blevins said construction and inspections on new houses has continued including issuing violations where needed. She said that inspections for minor permits of occupied homes are being postponed if possible until the social distancing guidelines are lifted.

Mayor Herron asked how construction companies have been affected during the pandemic with existing and new projects. Engineer Him said construction is considered an essential business and each contractor has the decision to continue working or request a delay or stop work from the City if needed. Building Official Taylor said they have not seen a slowdown of residential work in any of the cities, but they have noticed more safety precautions taken on job sites.

Mayor Pro Tem Maddock asked about the status of 1226 Glourie Drive, it has a construction fence around it but is collecting debris and has not been demolished. Administrator Blevins said that the contractor is non-responsive so the City Attorney has been consulted in order to take the contractor and property owner to court.

Council Member Byrne said that the construction project across the street from him has had several problems and he appreciates the building officials and inspectors' efforts to correct the violations. Building Official Taylor said he has spoken with City Administrator Blevins about this particular builder and they are working on getting a new process together to be able to address issues more quickly and efficiently.

9.3 City Administrator's Report: Administrator Blevins said the Complaint & Issues Report mostly consists of complaints on the change in garbage and recycling collection services. She said regular collections have been resumed and problems should be resolved.

Administrator Blevins said she was part of a conference call regarding the impending installation of Verizon Small Cell Nodes. Building Official Taylor said Deputy Building Official DuVall is working on coordinating on an agreement for several cities to regulate the equipment installed.

Administrator Blevins said that the City Office has been able to continue most services during COVID-19 by working staggered, shortened office hours and using remote desktop software when at home.

10. CONSENT AGENDA: Mayor Pro Tem Maddock made a motion to approve the Consent Agenda including Disbursements, Minutes from the Regular Council Meeting of March 17, 2020, Check Register for March, 2020, seconded by Council Member Robert Byrne.

A roll call vote was taken to approve the motion approving the Consent Agenda including Disbursements, Minutes from the Regular Council Meeting of March 17, 2020, Check Register for March, 2020.

Council Member Gordy – Aye

Council Member Byrne – Aye

Council Member Swanson – Aye

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Mayor Pro Tem Maddock – Aye

Council Member Schwarz – Aye

The motion passed unanimously.

11. REPORTS FROM COUNCIL: None

12. ADDITIONAL COUNCIL COMMENTS: Mayor Pro Tem Maddock asked if anyone knew about the sale status of the four (4) lots at the North end of Glourie Drive because the for-sale signs had been removed.

Council Member Swanson asked about the City's renewed CD rates. Administrator Blevins said previously it was 1.38 but was renewed for 30 days at 0.20.

Mayor Herron said the pandemic is not a short-term issue, and that the City will continue to make health and safety decisions as needed.

13. FUTURE AGENDA TOPICS: None

14. ANNOUNCEMENTS: None

15. ADJOURNMENT: Mayor Pro Tem Maddock made a motion to adjourn the meeting, seconded by Council Member Robert Byrne.

A vote was taken to approve the motion to adjourn the meeting. The vote passed unanimously.

The meeting was adjourned at 7:15 P.M.

Mayor Herron

ATTEST:

Susan Blevins, City Secretary