

TUESDAY, March 17, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.

TAB

MARCH 17, 2020

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mayor Pro Tem Maddock)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL:

- 3.1 Police ..... 1
  - Incident Report February
  - Up to date Incident Report for March
- 3.2 City Auditor's Report – (Belt Harris Pechacek, LLLP).....2
  - Presentation of FYE 2019

4. DISCUSSION AND POSSIBLE ACTION:

- 4.1 Accepting the Fiscal Year Ending 2019 Audit..... 2

5. REPORTS TO COUNCIL: Con't

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5.1 Engineers Report: (City Engineer Efrain Him).....	3
1233 Archley Drive	
1237 & 1241 Archley Drive	
1249 Archley Drive	
8206 Burkhart Road	
1206 Pine Chase Drive	
1217 Pine Chase Drive	
7902 North Villa Court	
7906 North Villa Court	
1011 Ridgeley Drive	
1245 Ridgeley Drive	
Pine Chase Grove Cul-De-Sac	
Fire Hydrant Adapters	
TCEQ MS4 Annual Update	
5.1 Discussion and possible approval of the City of Hilshire Village Ordinance Number 795-2020 adopting changes to Section 4.623 Permitted Driveway and Pedestrian Access within Public Rights-of-Ways (Council Member Schwarz and City Engineer Him).....	4
5.2 Discussion and possible authorization to HDR to provide a topographical survey of the City's Right-of-Way at Pine Chase Grove located between 1324 and 1327 Pine Chase Grove with a not to exceed price of \$4,180.00 and discussion of necessary improvements (Engineer Him).....	5
5.3 Discussion and possible authorization to staff for a Public Hearing on lot calculations including the permeability of lot and building coverage (Mayor Herron) .....	6
5.4 Discussion and possible approval of encroachment in the right-of-way at 8210 Burkhart (Resident Jeff Sechelski) .....	7

**If there are no objections from Council, the City Engineer is excused**

**Recess the Regular Council Session**

**6. PUBLIC HEARING (Approximately 7:00 PM)**

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- 6.1 Call to order the Public Hearing regarding adopting changes to Chapter 12, Planning and Zoning, regarding carports, porte-cochere, setbacks and accessory buildings .....8

**AMENDING CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING AND REPLACING DEFINITIONS 02:A-02 ACCESSORY BUILDING, 02:C-03 CARPORT, 02:P-04 PORTE-COCHERE, 02:S-01 SETBACK; BY DELETING AND REPLACING SECTION 11:00, 11:01, 11:02, 11:07, 11.11, 11.14, 11.15 IN THEIR ENTIRETY AND REPLACING WITH A NEW SECTION; AND AMENDING SECTION 12.25 BY ADDING 12.25.01 AND 12.25.02; AND AMENDING SECTION 12.5 BY ADDING 12.5.01 AND 12.5.02 OF CHAPTER 12 EXHIBIT "A", ZONING ORDINANCE**

- 6.2 Adjournment of Public Hearing

**Reconvene the Regular Council Session**

**7. DISCUSSION AND POSSIBLE ACTION:**

- 7.1 Discussion and possible approval of the City of Hilshire Village Ordinance Number 796-2020 adopting changes to Chapter 12, Planning and Zoning, regarding carport, porte-cochere, setbacks and accessory buildings. (Zoning Committee) .....8

- 7.2 Discussion and possible approval of the Rules of the Board of Adjustment, letter to applicants and application (Board of Adjustment Chairman Wally Partridge and City Attorney Bounds) ..... 9

- 7.3 Discussion and possible direction given by Council to staff regarding Article 91:04.01 Special Exceptions regarding area or setback (City Attorney Bounds and City Administrator Blevins) ..... 10

- 7.4 Discussion and possible direction given by Council to staff and Zoning Committee regarding structures in front of the front building line (City Administrator Blevins)..... 11

- 7.4 Discussion and possible approval of the City of Hilshire Village Ordinance Number 797-2020 declaring the unopposed candidates for Mayor and Council Members Positions 1 and 2 elected, providing that the May 2, 2020 General Municipal Officers elections shall not be held. (City Administrator Blevins) ..... 12

- 7.5 Discussion and possible action regarding the Corona Virus. (Mayor Herron and City Attorney Bounds) ..... 13

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**Recess the Regular Council Session**

**8. CLOSED EXECUTIVE SESSION:** City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).

8.1 None at the time of Posting.

8.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

**Convene the Regular Council Session**

**If there are no objections from Council, the City Attorney is excused**

**9. DISCUSSION:**

9.1 (Mayor Herron)

**10. REPORTS TO COUNCIL: (Con't)**

10.1 Fire Commissioner .....	14
9.2 City Administrator .....	15
Complaint & Issues Report	
Consent Agenda	
Verizon - Nodes	
9.3 Treasurer .....	16
Investments	
Audit	
9.4 Building Official Report: .....	17

**10. CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
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**Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.**

10.1 Disbursements: Summary, Deposits.....	18
10.2 Approving the Minutes from the Regular Council Meeting of February 18, 2020.....	19
10.3 Approving the Check Register for February, 2020 .....	20
10.4 Approving the Proclamation for the Spring Family Event.....	21

**11. REPORTS FROM COUNCIL:**

**12. ADDITIONAL COUNCIL COMMENTS:**

**13. FUTURE AGENDA TOPICS:** Parking Pads

**14. ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

**NOTE:** Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

**NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible March 13, 2020 at 3:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.