

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, MAY 21, 2019
REGULAR COUNCIL MEETING
6:30 P M

TAB

MAY 21, 2019

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL:

- 3.1 Police 1
 Incident Report for April
 Up to date Incident Report for May

4. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

- 4.1 Recognition of service to Election Judge, Katherine Bodron, Alternate Election Judge, Gina Gunn and all the Election Workers Tim Baumgartner, Debra Kuehler, Patty Keys, Margaret Labbe, Diane Rager, Brent Rager and Betty Westenfelder. (Mayor Herron and City Administrator Blevins) 2
- 4.2 Acknowledgement of the Proclamation for Police Week – May 12-18, 2019 3
- 4.3 Approving the Minutes from the Regular Council Meeting of April 16, 2019 4

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4.4 Approving the Minutes from the Special Council Meeting of May 7, 2019 5

4.5 Recognition of service for Council Member David Gunn – Proclamation and Service Award (Mayor Herron and City Administrator Blevins)..... 6

4.6 Administer Oaths of Office for four (4) Council Members: (Mayor Herron) 7

Recess the Regular Council Session

5. Reception to thank Council Member Gunn for his services and for the new Council to take their seat (approximately 15 minutes)

Convene the Regular Council Session

6. REPORTS TO COUNCIL: Con't

6.1 Building Official (Building Official Kevin Taylor)..... 8

6.2 Engineers Report: (City Engineer Efrain Him) 9

- Archley Drive Reconstruction Project
- Hickory Shadows Sewer Rehabilitation
- 1114 Glourie Drive
- 1230 Glourie Drive
- 1119 Guinea Drive
- 1200 Pine Chase Drive
- 1201 Pine Chase Drive
- 1206 Pine Chase Drive
- 7910 North Villa Court
- Damaged Pine Chase Grove Street Sign Replacement
- Pine Creek Subdivision Replat (Lots 2 and 3)
- Pine Creek/Pech Road Gate & Fence
- Utility Buffer Zone Maps for Lone Star 811
- Lift Station Repairs
- TCEQ Lead and Copper Exceedance Issue
- TCEQ MS4

7. DISCUSSION AND POSSIBLE ACTION

7.1 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 18, in the amount of \$16,296.17. (City Engineer Him) 10

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7.2 Review and approval of Change Order No. 4 for the Archley, Friarcreek and Burkhart Road Reconstruction Project and related to the Hickory Shadows Subdivision Sanitary Sewer System Rehabilitation in the amount of \$138,317.97 and 30 calendar days. (City Engineer Him) 11

7.3 Authorizing payment to TLC Trucking & Contracting, Inc. invoice for Construction Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 5 in the amount of \$322,753.80. (City Engineer Him) 12

7.4 Approving the City of Hilshire Village Ordinance Number 781-2019, finding that the City’s Drought Contingency Plan does not need revisions. (City Administrator Blevins, Attorney Scott Bounds and City Engineer Him)..... 13

7.5 Approving the City of Hilshire Village Ordinance Number 782-2019 amending Chapter 11 Utilities to add a new Article providing regulations prohibiting illicit discharges into the municipal separate storm sewer system and providing for severability and repeal and providing for notice, penalty and effective date. (City Administrator Blevins, Attorney Scott Bounds and City Engineer Him) 14

7.6 Discussion and direction to staff regarding lowering the existing sign on the west side of Burkhart and Ridgeley and the possibility of adding a four way stop to intersection (City Engineer Him and City Administrator Blevins)..... 15

7.7 Approval of an Application of a Change in Lessee in C-1 District at 8383 Westview. Applicant is Emily Stewart; business name is Emilia Collection – Golden Strand Jewelry and the business type will be retail (small boutique). (City Administrator Blevins). 16

If there are no objections from Council, the City Engineer is excused

8. DISCUSSION:

8.1 Commercial Ordinance – Building Appearance Discussion

Recess the Regular Council Session

9. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

9.1 None at the time of Posting.

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9.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

Convene the Regular Council Session

10. REPORTS TO COUNCIL: (Con't)

10.1 Fire Commissioner 17

If there are no objections from Council, the City Attorney is excused

11. REPORTS TO COUNCIL: (Con't)

11.1 City Administrator 18
Complaint & Issues Report
Consent Agenda
Website - Revised

11.2 Building 19
Permits and Inspections issued

11.3 Treasurer 20
Investments
2019 Certified Estimate of Taxable Value

12: CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits 21

12.2 Approving the City of Hilshire Village Preliminary April 2019 Financials and Check Registers..... 22

13. REPORTS FROM COUNCIL:

Mayor Herron: Mayor's luncheon

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14. ADDITIONAL COUNCIL COMMENTS:

15. FUTURE AGENDA TOPICS:

16. ANNOUNCEMENTS:

17. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on May 17, 2019 at 2:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.