

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, JANUARY 15, 2019
REGULAR COUNCIL MEETING
6:30 P M

TAB

JANUARY 15, 2019

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Swanson)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL:

3.1 Police 1
Incident Report for December
Up to date Incident Report for January

3.2 Engineers Report: (City Engineer Efrain Him) 2

- Archley Drive Reconstruction Project
- 1220 Archley Drive
- 1233 Archley Drive
- 8005 Bromley Road
- 8205 Burkhart Road
- 1306 Friarcreek Lane
- 1031 Glourie Circle
- 1301 Glourie Drive
- 1119 Guinea Drive

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1245 Ridgeley Drive
7902 North Villa Court
Pine Creek/Pech Road Gate & Fence
TCEQ Lead and Copper Exceedance Issue

4. DISCUSSION AND POSSIBLE ACTION

4.1 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 14, in the amount of \$14,444.61. (City Engineer Him) **3**

4.2 Authorizing payment to TLC Trucking & Contracting, Inc. invoice for Construction Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 1 in the amount of \$117,782.39. (City Engineer Him) **4**

4.3 Discussion and possible action on the feasibility of covering the swale in the front yard of 1220 Archley Drive to allow prospective buyers the option to extend the building footprint to the 30-ft front building setback. (City Engineer Him) **5**

If there are no objections from Council, the City Engineer is excused

4.4 Authorize the Mayor to give 90-day notice to Bureau Veritas to terminate Contract for services. (Mayor Herron and City Administrator Blevins)..... **6**

4.5 Authorize the Mayor to enter into a contract with BBG Consulting, Inc. for Plan Review, Inspections, Building Official and Code Enforcement Service. (Mayor Herron and City Administrator Blevins) **7**

4.6 Approving the City of Hilshire Village Ordinance Number 774 providing for the holding of a General Election on May 4, 2019 for the purpose of electing three (3) Council Members, Position three (3), four (4) and five(5) for a term of two (2) years and a Special Election for the purpose of electing one (1) Council Member, Position two (2) for a term of one (1) year and providing details relating to the holding of such elections. (City Administrator Blevins)..... **8**

4.7 Approving the appointment of Kathleen Bradley as Council Member Position Two for the term of four (4) months (Mayor Herron)..... **9**

4.8 Approving the City of Hilshire Village Ordinance Number 772 amending Article 10.300, Section 10.301, Article 10.600, Section 10.605, and adding Article 10.600, Section 10.606 and 10.607 of Chapter 10 regulating truck traffic, the parking of vehicles on private property and establishing penalty provisions. (Mayor Herron, Zoning Committee, and City Attorney Bounds) **10**

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4.9 Approval of an Application of a Change in Lessee in C-1 District at 8385 Westview. Applicant is Mario Salazar and the business type will stay the same, a hair salon. (City Administrator Blevins). 11

4.10 Approving the City of Hilshire Village Ordinance Number 775 adopting a Predatory Animal Control Work Plan (Coyote Management Plan) providing for the reimbursement of certain expenses incurred by property owners, providing for funding of the Management Plan and making other findings and provisions. (Mayor Herron and City Attorney Bounds) ... 12

5: CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

- 5.1** Disbursements: Summary, Deposits 13
- 5.2** Approving the Minutes from the December 18, 2018 Regular Council Meeting..... 14
- 5.3** Approving the City of Hilshire Village Resolution 2019-176 approving the Investment Policy for Public Funds..... 15
- 5.4** Approving the City of Hilshire Village Preliminary December 2018 Financials and Check Registers..... 16
- 5.5** Approving the City of Hilshire Village 1ST Quarter FYE 2019 Quarterly Investment Report..... 17

6. DISCUSSION:

6.1 Amending Article 10.300, Section 10.601, 10.604 and 10.607(c) and adding Article 10.700 Section 10.701 of Chapter 10 regulating the parking of vehicles on streets and establishing penalty provisions (Mayor Herron, Zoning Committee, and City Attorney Bounds) 18

Recess the Regular Council Session

7. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the

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matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

7.1 None at the time of Posting.

7.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

8. REPORTS TO COUNCIL: (Con't)

8.1 Fire Commissioner	19
8.2 City Administrator	20
Complaint & Issues Report	
Consent Agenda	
TCEQ Lab Testing	
MS-4 Waiver Renewal - Denied	
8.3 Building	21
Permits and Inspections issued	
8.4 Treasurer	22

9. REPORTS FROM COUNCIL:

10. ADDITIONAL COUNCIL COMMENTS:

11. FUTURE AGENDA TOPICS:

12. ANNOUNCEMENTS:

13. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

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I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on January 11, 2018 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.