

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055

TUESDAY, July 21, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.

**TAB**

The City Council of the City of Hilshire Village, Texas will hold a Public Hearing and Regular City Council Meeting on Tuesday, July 21, 2020, at the City Hall located at 8301 Westview, Houston, Texas 77055, beginning at 6:30 p.m. **THERE WILL BE NO PUBLIC ACCESS TO THE CITY HALL FOR THE MEETING.** In order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) and to slow the spread of the Coronavirus (COVID-19), the City Council will conduct the meeting by telephonic conference in accordance with the order of the Office of the Governor issued on March 16, 2020. Any person may participate and address the City Council by either:

Join the meeting on Zoom: You will be able to join the meeting by clicking on or entering the following link and entering the Meeting ID and password below:

<https://zoom.us/j/96037816085?pwd=cStsM0IMVGoyTHJSdy9nUzBocncwUT09>

Meeting ID: 960 3781 6085

Password: 059597

Or

You are also able to join the meeting telephonically by dialing any of the following number and entering the meeting ID and password:

One tap mobile

+13462487799, US (Houston)

Meeting ID: 960 3781 6085

Password: 059597

This written notice, the meeting agenda, and the agenda packet, are posted online at

<http://www.hilshirevillagetexas.com>

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. **IF YOU WOULD LIKE TO SEND YOUR COMMENTS PRIOR TO THE MEETING PLEASE SEND TO [susan.blevins@hilshirevillagetexas.com](mailto:susan.blevins@hilshirevillagetexas.com)**

A recording of the telephonic meeting will be made, and will be available to the public in accordance with the Open Meetings Act upon written request. The matters to be discussed and acted on at the meeting are shown on the agenda below:

**If you need extra instructions for the use of Zoom please call prior to one (1) hour before meeting**

TUESDAY, July 21, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.

TAB

**REGULAR COUNCIL MEETING**

**1. CALL TO ORDER REGULAR COUNCIL MEETING**

- 1.1 Invocation (Mayor Pro Tem Maddock)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

**2. CITIZEN'S COMMENTS:** (Time Limit- 3 minutes)

**This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.**

**Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.**

**Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.**

**A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.**

**3. REPORTS TO COUNCIL:**

- 3.1 Police ..... 1
  - Incident Report June
  - Up to date Incident Report for July
  
- 3.2 Building Official's Report (Kevin Taylor/Evan DuVall)..... 2
  
- 3.3 Engineer's Report: (City Engineer Efrain Him) ..... 3
  - 8013 Anadell Road
  - 1233 Archley Drive
  - 8302 Creekstone Circle
  - 1303 Friarcreek Lane
  - 1331 Friarcreek Lane
  - 1301 Glourie Drive
  - 1230 Glourie Drive

TUESDAY, July 21, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.

**TAB**

- 1301 Glourie Drive
- 1330 Glourie Drive
- 1123 Guinea Drive
- 24 Hickory Shadows
- 5 Hilshire Oaks Court
- 7906 North Villa Court
- 7910 North Villa Court
- 1315 Pine Chase Grove
- 1323 Pine Chase Grove
- Pine Chase Grove Cul-De-Sac
- Annual Ditch Cleaning and Maintenance Plan
- TCEQ LCR Water Test Results

**4. PUBLIC HEARING:**

4.1 Public Hearing regarding adopting changes to Chapter 12, Planning and Zoning, regarding lot calculations regarding permeability. ....4

**AN ORDINANCE AMENDING CHAPTER 12, PLANNING AND ZONING, OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING AND REPLACING SECTION 11:01.06 IN ITS ENTIRETY AND REPLACING WITH A NEW SECTION; OF CHAPTER 12 EXHIBIT "A", ZONING ORDINANCE;**

4.2 Adjournment of Public Hearing

**Reconvene the Regular Council Session**

**5. DISCUSSION AND POSSIBLE ACTION:**

5.1 Discussion and possible approval of the City of Hilshire Village Ordinance Number 799 - 2020 adopting changes to Chapter 12, Planning and Zoning, regarding Residential Districts regarding maximum lot coverage (Sec. 11:01.06) including non-permeable requirement in front of front building line, behind front building line, and for total lot. (Mayor Herron and City Attorney Bounds) .....4

TUESDAY, July 21, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.

**TAB**

**5.2** Discussion and possible approval of the Rules of the Board of Adjustment, letter to applicants and application (Board of Adjustment Chairman Wally Partridge and City Attorney Bounds) ..... **5**

**5.3** Discussion and possible direction given by Council to staff regarding Article 91:04.01 Special Exceptions regarding area or setback (City Attorney Bounds and City Administrator Blevins) ..... **6**

**5.4** Discussion and possible authorization of removal of the safety end treatment and restoration of ditch embankment, or the covering of the ditch area at 1323 Pine Chase Grove for safety reasons as requested by property owner, Mr. Jonathan Simon (Engineer Him) ..... **7**

**If there are no objections from Council, the City Engineer is excused**

**6. REPORTS TO COUNCIL: (Con't)**

**6.1** Fire Commissioner ..... **8**

**Recess the Regular Council Session**

**7. CLOSED EXECUTIVE SESSION:** City Council reserves the right to adjourn into

executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections (Security Devices or Security Audits).

**7.1** None at the time of Posting.

**7.2** City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

**Convene the Regular Council Session**

**8. CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

**8.1** Disbursements: Summary, Deposits..... **9**

**8.2** Approving the Minutes from the Regular Council Meeting of June 16, 2020. .... **10**

**8.3** Approving the Check Register for June, 2020..... **11**

**If there are no objections from Council, the City Attorney is excused**

**9 DISCUSSION AND POSSIBLE ACTION:**

Public Hearing and Regular Council Meeting July 21, 2020

**TUESDAY, July 21, 2020  
PUBLIC HEARING AND REGULAR  
COUNCIL MEETING 6:30 P.M.**

**TAB**

**9.1.** Consider acceptance of Council Member Robert Swanson’s resignation and discuss the replacement process. (Mayor Herron and City Attorney Bounds) ..... **12**

**9.2** Approving the City of Hilshire Village Proclamation to Council Member Swanson for his years of service to the City ..... **13**

**9.3** Discussion of FYE 2021 Budget and Tax Rates and Setting Date for a Special Council Meeting to approve the Proposed Property (City Administrator Blevins and Mayor Herron) Explanation of changes in laws and HCAD MAPS ..... **14**

Estimated tax rates ..... **15**

**9.4 City Office** (Mayor Herron)

**10. REPORTS TO COUNCIL: (Con’t)**

**10.1 City Administrator** ..... **16**

Complaint & Issues Report

Consent Agenda

**10.2 Treasurer** ..... **17**

Investments

**11. REPORTS FROM COUNCIL:**

**12. ADDITIONAL COUNCIL COMMENTS:**

**13. FUTURE AGENDA TOPICS:**

**14. ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

**NOTE:** Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

**NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible July 17, 2020 at 2:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.