

ORDINANCE NO. 724

**AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 7, 2016, FOR THE PURPOSE OF ELECTING ONE (1) MAYOR AND TWO (2) COUNCIL MEMBERS (PLACE ONE AND TWO FOR A TERM OF TWO (2) YEARS), AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTIONS.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS:**

Section 1. In accordance with the general laws and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered for the first Saturday in May, 2016, the same being the 7<sup>th</sup> day of said month, at which general election all qualified voters of the City may vote for the purpose of one (1) Mayor and two (2) Council Members for a full term of two (2) years.

Section 2. No person's name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless such person has filed his or her sworn application, as provided by Section 141.031 of the **Texas Election Code**, with the City Secretary of the City at the City Offices, located at 8301 Westview, Houston, Texas 77055, not later than five o'clock (5:00) p.m. on the seventy first (78<sup>th</sup>) day before the date of such election. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the office the candidate is seeking.

Section 3. The present boundaries of the City constituting one election precinct, the polls shall be open for voting from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. at the following polling place, and the following are hereby appointed officers to conduct the above-described election at said polling place:

POLLING PLACE  
City of Hilshire Village  
8301 Westview  
Houston, Texas 77055

ELECTION OFFICER

Jeffrey Klam Presiding Judge

The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to each judge as written notice of the appointment as required by Section 32.009 of the Texas Election Code.

The presiding Judge shall have the authority to appoint one alternate Presiding Judge and no more than five (5) clerks to assist in the holding of said elections, but in no event shall the Presiding Judge appoint less than two (2) clerks. Unless otherwise required to act in the capacity of Presiding Judge, the Alternate Presiding Judge shall also serve as clerk of the election. The Presiding Judge and the Alternate Presiding Judge shall also serve as the early voting ballot board for such election; and the Presiding Judge of the election precinct shall also serve as the presiding officer of such board.

Section 4. The City Secretary is hereby appointed clerk for early voting; the appointment of a deputy clerk or clerks for early voting by the City Secretary shall be in accordance with Section 83.031 *et seq.* of the Texas Election Code.

The City Office  
City of Hilshire Village  
8301 Westview  
Houston, Texas 77055

Susan.blevins@hilshirevillagetexas.com

Is hereby designated as the place for early voting for said elections. Said clerks shall keep said office open during the hours that the City Secretary's main office is regularly opened for business, that is, from nine o'clock (9:00) a.m. until five o'clock (5:00) p.m. on each day for early voting which is not a Saturday, a Sunday, or an official state or federal holiday, beginning on the twelfth (12<sup>th</sup>) day before election day and continuing through the fourth (4<sup>th</sup>) day preceding the date of such election. In addition, said clerks shall keep said office open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on May 2, 2016, and May 3, 2016. Said clerks shall not permit anyone to vote early by personal appearance on any day that is not a regular working day for the clerk's office and, under no circumstance, shall they permit anyone to vote early by personal

appearance at any time when such office is not open to the public. The above described place for early voting is also the clerk's mailing address to which ballot applications and ballots voted by mail may be sent. The early voting clerk, in accordance with the provision of the **Texas Election Code**, shall maintain a roster listing each person who votes early by personal appearance and each person to whom a ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.

Section 5. Paper ballots and the "Auto Mark Voter Assist Terminal" voting system shall be used for early voting by personal appearance and for voting on Election Day. Early voting by a method other than by personal appearance shall be by paper ballot. All expenditures necessary for the conduct of the elections and the purchase of materials therefore is hereby authorized. Compensation of all election officials is hereby established at the maximum amounts permitted under Section 32.091 *et seq.*, **Texas Election Code**.

Section 6. The City Secretary is hereby authorized and directed to furnish all necessary election supplies to conduct such elections.

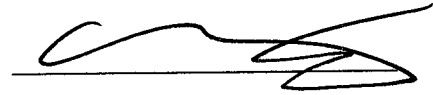
Section 7. The candidates receiving a majority of votes in the general election for the positions to be filled shall be declared elected to such positions.

Section 8. The order, in which the names of the candidates are to be printed on the ballot for the general election, shall be determined by a drawing by the City Secretary, as provided by Section 42.094 of the **Texas Election Code**. The City secretary shall post a notice in her office of the date, hour, and place of drawing. Such notice shall remain posted continuously for seventy-two (72) hours immediately proceeding the scheduled time of the drawing, and personal notice shall also be given to any candidate who makes written request for such notice and furnishes to the City Secretary a self-addressed, stamped envelope. Each candidate involved in the drawing, or a representative designated by him, shall have a right to be present and observe the drawing.

Section 9. Notice of these elections shall be given in accordance with the provisions of the **Texas Election Code** and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such elections, and returns of such elections shall be made to the City Secretary immediately after the closing of the polls.

Section 10. Said elections shall be held in accordance with the Texas Election Code and the Federal Voting Rights Act of 1965, as amended.

PASSED, APPROVED, AND ADOPTED this 19<sup>th</sup> day of January, 2016.



Shannon Whiting, Mayor

ATTEST:



Susan Blevins, City Secretary