

TUESDAY, SEPTEMBER 18, 2018
PUBLIC HEARING AND REGULAR COUNCIL MEETING
6:30 P.M.

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1. CALL TO ORDER THE REGULAR COUNCIL MEETING: Mayor Herron called the City of Hilshire Village Regular Council Meeting to order at 6:31 P.M. at 8301 Westview, Houston, Texas 77055.

2.1 Invocation: was given by Council Member Swanson

2.2 Pledge of Allegiance:

2.3 Present: Mayor Russell Herron, Mayor Pro Tem Maddock and Council Members Mike Gordy, Robert Swanson. Also present were Spring Valley Police Captain Schulze, City Attorney Scott Bounds, Engineer Efrain Him, P.E., HDR, Inc. and City Administrator Susan Blevins. Council Member David Gunn was absent.

3. CITIZEN'S COMMENTS:

Chris Mineo, 10 Pine Creek Lane, said the landscaping on Pine Creek Lane looks wonderful, however, he is concerned with the temporary fencing at the end of the road and asked when the gate project will be complete.

Rick Rogers, 1318 Bridle Spur Lane, stated he and his wife are thankful for the attention that council gave to the coyote issue.

Bill Bristow, 1233 Pine Chase Drive, said he wanted to state for the record that there are four (4) citizens present in the audience at tonight's meeting.

3. REPORTS TO COUNCIL:

3.1 Police Report: Captain Schulze stated that in the month of August there were a total of eighty-one (81) police calls for service and fifteen (15) traffic citations were issued. There was a burglary on the 1300 block of Pine Chase, some of the stolen items have been returned to the owner and detectives are working on developing a suspect.

Mayor Herron asked if Captain Schulze had any thoughts on the proposed changes to the Parking Ordinance that is being presented to Council. Captain

Schulze stated that there is a concern regarding the proposed sixteen (16) foot street clearance between parked vehicles adjacent to each other. He said most streets in Hilshire Village are about 20 feet wide leaving very little room for vehicles to park directly across the street from each other and still leave sixteen (16) feet. He suggested instead that if an across the street neighbor has a vehicle already parked then you should avoid parking in such a way that creates an issue for emergency and other vehicles. Captain Schulze also stated that lawn maintenance and maid service vehicles clog up the streets.

Mayor Pro Tem Maddock stated they are also considering not allowing overnight street parking. Captain Schulze responded that the City has issued stickers to residents to place on the back windshield that helps officers identify cars that belong in the city. Captain Schulze said street parking has been allowed for so long that it will take some time and communication with the homeowners to change this habit.

3.2 Engineers Report: City Engineer Him said the **Archley Drive Reconstruction Project** will be advertised starting tomorrow and will run for two weeks. He stated that the pre-bid meeting is scheduled for September 27th, the bid opening on Oct 4th. At the Oct 16th Regular Council Meeting he will bring the recommendation letter to council for approval before issuing the Notice to Proceed to the contractor in early November.

Engineer Him said the **sinkhole at Ridgeley Drive and Guinea Drive** appears to be caused by a broken seal between the manhole and pipe, water has infiltrated and dirt is entering the manhole. He stated Inframark is scheduling a crew to make the repairs and if they find that a utility company perforated the pipe they will provide evidence. However, he does not believe that is the case.

Engineer Him said the **Pine Creek Lane fence and gate** plans have been returned to the contractor in order for more information regarding the hardware to be used. Once those are re-submitted construction will begin immediately.

Engineer Him stated during the final inspection of **Hilshire Villas** infrastructure he located a small sink hole from when the new fire hydrant was installed but not backfilled.

Engineer Him said they are contacting contractors for proposals to perform the City-wide **ditch cleaning**.

4. DISCUSSION AND ACTION ITEMS:

4.1 Mayor Pro Tem Maddock made a motion to authorize payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek

and Burkhart Reconstruction Project, Invoice # 10, in the amount of \$6,292.58, seconded by Council Member Swanson.

A vote was taken to approve the motion authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Reconstruction Project, Invoice # 10, in the amount of \$6,292.58. The vote passed unanimously.

City Engineer was excused.

5. REPORTS TO COUNCIL:

5.1 Fire Commissioner Report: Fire Commissioner Byrne said that the year to date response time is four minutes and twelve (4:12) seconds. He said it did not include dispatch time which is usually less than 1 minute. Year to date there have been eleven (11) calls for service and twenty-eight (28) EMS calls. In the month of August there were two (2) false fire alarms. Fire Commissioner Byrne stated that 28.2% of the homes in the Memorial Villages have fire sprinkler systems and that number will continue to grow as new homes are built.

The new roof for the Fire Station is tentatively scheduled to start on September 24th, the delay from the previous scheduled date is due to weather.

Commissioner Byrne presented a list to Council of addresses within the City that are lacking proper address identification markers. He recommends notifying those in violation of the ordinance.

The Regular Council Meeting was recessed at 7:06 PM

6. PUBLIC HEARING: The Public Hearing was called to order at 7:07 PM to hear public comments on either the FYE 2019 Budget or the 2018 Tax Rates.

Keith Young, 1322 Pine Chase Drive, stated that he has seen the notices in the newspaper for the tax rates of Hilshire Village as well as some of the other Villages and noticed that Hilshire Village is advertising a higher rate than other Cities. Mr. Young asked council if the rate advertised is the final rate or if there are further adjustments to be made. Mayor Pro Tem Maddock stated that one cause for a higher tax rate is that the City of Hilshire Village does not have a robust commercial district which would bring in sales tax money and also said the proposed tax rate for Hilshire Village is still lower than the City of Houston.

Bill Bristow, 1233 Pine Chase Drive, asked for a review of the City's debt. City Administrator Blevins explained that the debt is a result of Capital Improvement Loans taken out for the Bridle Spur, Friarcreek and Archley Reconstruction

Project. The total debt due for FYE 2019 is \$366,784.00 and the Debt tax is based on raising enough revenue to cover the loan payments for the year. She said that the City has two Certificate of Obligations at this time.

The Public Hearing was adjourned at 7:34 PM

7. DISCUSSION:

7.1 Parking and Traffic Control Ordinance:

Council discussed options for the wording of the stipulation to maintain sixteen (16) feet of open road space when parking directly across from another vehicle. Previous discussion regarding prohibiting overnight parking revealed many concerns and therefore is not included in this ordinance at this time.

8. ACTION ITEMS: Con't

8.1 CLOSED EXECUTIVE SESSION: NONE

City Attorney was excused.

9. REPORTS TO COUNCIL: Con't

9.1 City Administrator:

City Administrator Blevins went over the Complaint Log and Coyote Log with City Council. She stated the results have not come in from the company that was hired by Hilshire Village and the City of Spring Valley to report on the number of coyotes and their behavior.

Zandra Anderson, 8214 Mallie Court, said she had prepared a packet of information for Council regarding the coyote population. She said the information she had obtained did not prove the animal to be a high threat to humans historically.

Citizen Bill Bristow, Mike Rodgers, and Richard Raines made comments from the audience regarding the coyotes.

9.2 Building: Report is in Council's packet

9.3 Treasurer: City Administrator Blevins stated the City has been reviewing the financials with the budget.

10. CONSENT AGENDA:

10.1 Mayor Pro Tem Maddock made a motion to approve the Consent Agenda as presented, consisting of the disbursements presented to Council and the Minutes from the August 21, 2018, Regular Council, the August 23, 2018, Council Workshop Meeting, August 28, 2018 Special Council Meeting, and a Proclamation recognizing National Night out and Halloween Night, seconded by Council Member Gordy.

A vote was taken to approve the motion approving the Consent Agenda as presented, consisting of the disbursements presented to Council and the Minutes from the August 21, 2018, Regular Council, the August 23, 2018, Council Workshop Meeting, August 28, 2018 Special Council Meeting, and a Proclamation recognizing National Night out and Halloween Night. The vote passed unanimously.

11. REPORTS FROM COUNCIL: NONE

12. ADDITIONAL COUNCIL COMMENTS: NONE

13. FUTURE AGENDA TOPICS:

14. ANNOUNCEMENTS: There will be a Special Council Meeting on September 25, 2018 to adopt the Budget and Tax rates.

15. ADJOURNMENT: Mayor Pro Tem Maddock made a motion to adjourn the meeting, seconded by Council Member Swanson.

A vote was taken to approve the motion to adjourn the meeting. The vote passed unanimously.

The meeting was adjourned at 8:38 P.M.

Mayor Russell Herron

ATTEST:

Susan Blevins, City Secretary