

# The City of Hilshire Village

THURSDAY, August 25, 2011  
SPECIAL COUNCIL MEETING 6:00 P.M.

1. CALL TO ORDER: Mayor Robin Border called the City of Hilshire Village Council Meeting to order at 6:00 P.M. at 8301 Westview, Houston, Texas 77055.

1.1 Present: were Mayor Robin Border, Mayor Pro Tem Connie Castro and Council Members Shannon Whiting, Stephanie Post, Bill Bristow and Edward Davis.

OUT OF ORDER:

3. ACTION ITEMS:

3.1 Council Member Whiting made a motion to approve the purchase of a "Schwab Series 5000 Lateral 4 Drawer 43" Fire Rated Lateral Filing Cabinet, seconded by Council Member Davis. City Secretary explained that Council had approved the purchase of a fireproof cabinet in the FYE 2011 budget in the amount of \$3,000. She stated that the City had to purchase a new copy machine and if she purchased the file cabinet the City would be over budget in that line item. She also told Council that the original quote she received was just for a fire proof cabinet and she was having trouble finding a lateral fire proof cabinet that was also water proof. Council Member Whiting revised her motion to approve the purchase of a fire proof, water proof file cabinet priced up to \$3,000, seconded by Council Member Davis. A vote was taken to purchase a fire proof, water proof file cabinet priced up to \$3,000. The vote passed unanimously.

4. ANNOUNCEMENTS: None

5. ADJOURNMENT: Mayor Pro Tem Castro moved to adjourn, seconded by Council. A vote was taken to approve the motion to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 6:08 P.M.

Council then went into the budget workshop.

\_\_\_\_\_  
Robin S. Border, Mayor  
ATTEST:

\_\_\_\_\_  
Susan Blevins, City Secretary