

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, MAY 15, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

MAY 15, 2018

PUBLIC HEARING

1. PUBLIC HEARING

1.1 CALL TO ORDER PUBLIC HEARING

1.2 Public Hearing on amending the Specific Use Permit for the Holy Cross Lutheran Church, located at 7901 Westview Road (Ordinance No. 513). 1

The purpose of the Public Hearing is to receive input from the public, either oral or written; regarding the amendment to the Specific Use Permit. The applicant seeks an amendment to add a 30 x 20 feet expansion to an existing storage shed used by the Food Pantry.

1.3 ADJOURNMENT

REGULAR COUNCIL MEETING

2. CALL TO ORDER REGULAR COUNCIL MEETING

2.1 Invocation (Council Member Gunn)

2.2 Pledge of Allegiance

2.3 Roll Call

3. REPORTS TO COUNCIL:

3.1 Police 2

Incident Report for April

Up to date Incident Report for May

4. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

TUESDAY, MAY 15, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

5. COUNCIL DISCUSSION:

6. DISCUSSION AND POSSIBLE ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

6.1 Approving the City of Hilshire Village Proclamation for Police Week – May 14 - 20, 2018. (Mayor Herron)..... **3**

6.2 Recognition of service to Election Judge, Diane Rager and all the Election Workers (Jan Fitts, Katherine Bodron, Gina Gunn, Veronica Mitchell, Betty Westenfelder, Judith Shields, Nancy Friedman, Brent Rager). (City Administrator Blevins) **4**

6.3 Approving Ordinance Number 761 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 5, 2018 for the purpose of electing one (1) Mayor and two (2) Council Members for a full term of two (2) years. (City Administrator/City Secretary Blevins) **5**

6.4 Issuance of Certificates of Election to elected Mayor and City Council Member Position 1 and administer Oaths of Office. (City Administer Blevins and Mayor Herron)..... **6**

6.5 Consider acceptance of Council Member Robert Byrne’s resignation and discuss the replacement process. (Mayor Herron and City Attorney Bounds)..... **7**

6.6 Approving the City of Hilshire Village Ordinance # 763 authorizing the Issuance of the City of Hilshire Village, Texas, Tax Anticipation Notes, Series 2018 and matters in connection therewith. (Joe Morrow – First Southwest/Hilltop Securities)..... **8**

6.7 Approving the City of Hilshire Village Ordinance Number 760 amending the original Ordinance 513 approving a Specific Use Permit to Holy Cross Church. The amendment would be to add a 30 X 20 feet expansion to an existing storage shed used by the Food Pantry **9**

TUESDAY, MAY 15, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

7. REPORTS TO COUNCIL:

7.1 Engineers Report: (Efrain Him, HDR) 10

- Archley Drive Reconstruction Project
- Hilshire Villas Subdivision
- Mennonite Church (1231 Wirt Road)
- 1306 Friarcreek Lane
- 1339 Friarcreek Lane
- 1114 Glourie Drive
- 1201 Pine Chase Drive (swimming pool)
- 1109 Ridgeley Drive
- Hickory Shadows Backflow Preventer
- Pine Creek Fence and Gate
- AT&T Fiber Optics
- Hilshire Green Pavement Point Repairs

8. DISCUSSION AND POSSIBLE ACTION ITEMS: Con't

8.1 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Reconstruction Project, Invoice # 5, in the amount of \$23,556.59. (City Engineer Him, HDR) 11

If there are no objections from Council, the City Engineer is excused.

8.2 Nominating candidates for the position of Mayor Pro Tem and approving Resolution # 2018-166 appointing the position for a one (1) year term. (Mayor Herron) 12

8.3 Nominating candidates for the position of Fire Commissioner and approving Resolution # 2018-164 appointing the position for a one (1) year term. (Mayor Herron) 13

8.4 Nominating candidates for the position of Alternate Fire Commissioner and approving Resolution # 2018-165 appointing the position for a one (1) year term. (Mayor Herron) 14

8.5 Approving three (3) signatories for the financial institutions to be Mayor, Mayor Pro Tem and one (1) Council Member and approving Resolution # 2018-167 appointing the signatories for a one (1) year term. (City Administrator Blevins) 15

8.6 Accepting the application for a Business Use for Taylor Real Estate Group at 8399 Westview, Suite 100 in accordance with the Commercial Zoning Ordinance. (City Administrator Blevins) 16

TUESDAY, MAY 15, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

8.7 Accepting the application for a Business Use for One Trust Homes Loans at 8399 Westview, Suite 100 in accordance with the Commercial Zoning Ordinance. (City Administrator Blevins) 17

8.8 Appointment of an Animal Control Officer 18

8.9 Discussion and possible action by City Council, acting as a zoning commission, to make a preliminary report and set a date for public hearing regarding proposed changes to the zoning regulations applicable to fences in residential zoning districts. (Mayor Herron and City Attorney Bounds) 19

8.10 Discussion and possible approval of a Water Leak Adjustment Policy (City Administrator Blevins and City Attorney Bounds) 20

9. DISCUSSION

9.1 Ordinance Revision establishing rules and regulations concerning permit expiration and construction schedule, building permit requirements and trash, litter; and construction debris. (Zoning Committee and Mayor Herron) 21

Recess the Regular Council Session

10. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

10.1 None at the time the agenda was posted.....

10.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

11. REPORTS TO COUNCIL: (CON'T)

11.1 Fire Commissioner (Fire Commissioner Byrne or Alternate Commissioner Leiker) ... 22

TUESDAY, MAY 15, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

11.2 City Administrator	23
Complaint & Issues Report	
Consent Agenda	
11.3 Building (City Administrator Blevins)	24
Permits and Inspections issued	
11.4 Treasurer	25

12. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits	26
Invoices	
12.2 Approving the Minutes from the April 17, 2018 Regular Council Meeting	27
12.3 Approving the Minutes from the May 10, 2018 Council Workshop	28
12.4 Approving the City of Hilshire Village Ordinance Number 764 providing the City's Official Newspaper to be the Houston Community Newspaper a Division of the Houston Chronicle Media utilizing the Memorial Examiner Distribution and to authorize the Mayor to sign a one (1) year contract.....	29
12.5 Approving a Proclamation of the City of Hilshire Village recognizing Safe Digging Month	30

13. REPORTS FROM COUNCIL:

13.1 Mayor Herron	
Korean Church regarding clean-up and fence	
Pine Creek Lane landscaping	

14. ADDITIONAL COUNCIL COMMENTS:

