

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, APRIL 17, 2018
REGULAR COUNCIL MEETING
6:30 P M

TAB

APRIL 17, 2018

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gordy)
- 1.2 Pledge of Allegiance (Kyle Helberg – a Tenderfoot with Troop 652)
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police 1
 - Incident Report for March
 - Up to date Incident Report for April

 - Locations to be considered for no-parking zones

3. CITIZEN’S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL DISCUSSION:

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5. DISCUSSION AND POSSIBLE ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABBING TO A FUTURE MEETING OR NO ACTION

- 5.1 Approving Ordinance Number 759 approving Budget Amendment No. 2 to the original General Budget for fiscal year ending 2017 for the City of Hilshire Village (City Administrator Blevins) 2
- 5.2 Presentation of the Fiscal Year Ending 2017 Audit (Belt Harris Pechacek) 3
- 5.3 Authorize the Mayor to sign an Engagement Letter with Belt Harris Pechacek for audit services for Fiscal Year Ending 2018, 2019 and 2020 utilizing a multi-year discount. (City Administrator Blevins and Belt Harris Pechacek) 4
- 5.4 Approve Resolution # 2018-163 to issue the City of Hilshire, Texas Tax Notes, Series 2018, including the preparation of all financing documents; engagement of professionals; and other provisions regarding such notes and matters incident thereto Considering and Approving Resolution Number 2018-163 authorizing Publication of Notice of Intention to Issue Certificates of Obligation. (Mayor Herron, Council Member Swanson and Joe Morrow, First Southwest) 5

6. REPORTS TO COUNCIL:

- 6.1 Engineers Report: (Efrain Him, HDR) 6

Archley Drive Reconstruction Project
Hilshire Villas Subdivision
Holy Cross Church
Mennonite Church (1231 Wirt Road)
1220 Archley Drive
1301 Bridle Spur Lane
1303 Friarcreek Lane
1306 Friarcreek Lane
1201 Pine Chase Drive (swimming pool)
Hickory Shadows Backflow Preventer
Pine Creek/Pech Road Gate & Fence

7. DISCUSSION AND POSSIBLE ACTION ITEMS:

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7.1 Pending repairs to paving to the streets that open to Wirt Road (Hickory Shadows, Hilshire Grove and Hilshire Green. (Council Member Gordy and City Engineer Him, HDR)..... 7

7.2 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Reconstruction Project, Invoice # 4, in the amount of \$16,348.12. (City Engineer Him, HDR)..... 8

If there are no objections from Council, the City Engineer is excused.

7.3 Discussion and possible action to authorize staff, working with Olson and Olson, to draft a right-of-way rental agreement for use by network providers desiring to contract with the City for approval of all small cell node installations projected by the provider for a one (1) year period. 9

8. DISCUSSION

8.1 Hours for lawn maintenance (Council Member Gordy)..... 10

8.2 Ordinance Revision establishing rules and regulations concerning permit expiration and construction schedule, building permit requirements and trash, litter; and construction debris. (Zoning Committee and Mayor Herron) 11

8.3 Suggested Fence Ordinance Changes (Zoning Committee and Mayor Herron)12

8.4 Discussion of water leak reimbursement policy..... 13

Recess the Regular Council Session

9. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

9.1 None at the time the agenda was posted

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9.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

10. REPORTS TO COUNCIL: (CON'T)

10.1 Fire Commissioner (Fire Commissioner Byrne)	14
10.2 City Administrator	15
Complaint & Issues Report	
Consent Agenda	
Empty spot on HVCEFFC and HVHEFC	
Maintenance of trees in the ROW	
Article on Noise Abatement	
10.3 Building (City Administrator Blevins)	16
Permits and Inspections issued	
10.4 Treasurer.....	17
Financials - Audit	

11. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

11.1 Disbursements: Summary, Deposits	18
Invoices	
11.2 Approving the Minutes from the February 20, 2018 Regular Council Meeting	19

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11.3 Approving the Minutes from the March 20, 2018 Regular Council Meeting 20

12. REPORTS FROM COUNCIL:

12.1 Mayor Herron
Korean Church regarding clean-up and fence
Pine Creek Lane landscaping

13. ADDITIONAL COUNCIL COMMENTS:

14. FUTURE AGENDA TOPICS:

Wirt Road/Westview Traffic Safety
Zoning Sections – Fence
– Restoration

15. ANNOUNCEMENTS:

16. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at [April 13, 2018 at 4:30 p.m.](#)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.