

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055

TUESDAY, DECEMBER 18, 2018  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

DECEMBER 18, 2018

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mike Gordy)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL:

- 3.1 Police ..... 1  
Incident Report for November  
Up to date Incident Report for December

- 3.2 Engineers Report: (City Engineer Efrain Him) ..... 2

Archley Drive Reconstruction Project  
1220 Archley Drive  
8005 Bromley Road  
8210 Burkhart Road  
1114 Glourie Drive  
1301 Glourie Drive  
1109 Ridgeley Drive  
1209 Pine Chase Drive  
1322 Ridgeley Drive

TUESDAY, DECEMBER 18, 2018  
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TAB

7902 North Villa Court  
Pine Creek/Pech Road Gate & Fence  
TCEQ Lead and Copper Exceedance Issue

**4. DISCUSSION AND POSSIBLE ACTION**

4.1 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 13, in the amount of \$2,648.23. (City Engineer Him) ..... 3

**If there are no objections from Council, the City Engineer is excused**

**5. REPORTS TO COUNCIL: (Con't)**

5.1 Fire Commissioner (Fire Commissioner Byrne or Alternate Commissioner Leiker) ..... 4

**6. DISCUSSION AND POSSIBLE ACTION ITEMS: (Con't):**

6.1 Approving the City of Hilshire Village Ordinance Number 774 providing for the holding of a General Election on May 4, 2019 for the purpose of electing three (3) Council Members, Position three (3), four (4) and five(5) for a term of two (2) years and a Special Election for the purpose of electing one (1) Council Member, Position two (2) for a term of one (1) year and providing details relating to the holding of such elections. (City Administrator Blevins)..... 5

6.2 Approving the City of Hilshire Village Ordinance Number 772 amending Article 10.300, Section 10.30 of Chapter 10 regulating trucks, the parking of vehicles on streets and establishing penalty provisions. (Mayor Herron, Zoning Committee, and City Attorney Bounds) ..... 6

**7. DISCUSSION:**

7.1 Amendments to Chapter 12 regarding heights and setbacks. (Zoning Committee) ..... 7

**Recess the Regular Council Session**

**8. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).**

8.1 Consultation with its attorney regarding a matter in which the duty of the attorney to the city council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code." .....8

TUESDAY, DECEMBER 18, 2018  
REGULAR COUNCIL MEETING  
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TAB

8.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session. **(NONE AT THE TIME AGENDA POSTED)**

**Convene the Regular Council Session**

**If there are no objections from Council, the City Attorney is excused**

**9. REPORTS TO COUNCIL: (Con't)**

9.1 City Administrator .....	9
Complaint & Issues Report	
Consent Agenda	
TCEQ Lab Testing	
MS-4 Waiver Renewal - Denied	
9.2 Building .....	10
Permits and Inspections issued	
BBG Consulting, Inc. versus Bureau Veritas	
9.3 Treasurer .....	11

**10 CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

10.1 Disbursements: Summary, Deposits .....	12
10.2 Approving the Minutes from the November 20, 2018 Regular Council Meeting.....	13
10.3 Approving the City of Hilshire Village Resolution Number 2018-175 entering into an agreement with Harris County for administration and implementation of a regional watershed protection education program; and approving the payment of \$395.38 for its share of the cost of the project.....	14
10.3 Approving the City of Hilshire Village Preliminary November 2018 Financials and Check Registers.....	15

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**11. REPORTS FROM COUNCIL:**

**12. ADDITIONAL COUNCIL COMMENTS:**

**13. FUTURE AGENDA TOPICS:**

Ordinance - Substandard Buildings ..... 16  
    Portable Buildings  
    Items left in front yard that are visibly unpleasing

**14. ANNOUNCEMENTS:** City office will be closed December 24<sup>th</sup> & 25<sup>th</sup> in observance of Christmas and December 31<sup>st</sup> and January 1<sup>st</sup> in observance of New Years.

**15. ADJOURNMENT:**

**NOTE:** Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

**NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on December 14, 2018 at 4:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.