

TUESDAY, OCTOBER 16, 2018  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

OCTOBER 16, 2018

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. REPORTS TO COUNCIL:

- 3.1 Police ..... 1  
Incident Report for September  
Up to date Incident Report for October

- 3.2 Engineers Report: (City Engineer Efrain Him) ..... 2

Archley Drive Reconstruction Project  
1301 Bridle Spur  
8005 Bromley Road  
1031 Glourie Drive  
1230 Glourie Drive  
1245 Ridgeley Drive  
Pine Creek/Pech Road Gate & Fence  
Hilshire Villas S/D Street Signs & Warranty Inspection  
City Wide Ditch Cleaning and Maintenance

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**4. DISCUSSION AND POSSIBLE ACTION**

4.1 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Archley, Friarcreek and Burkhart Road Reconstruction Project, Invoice # 11, in the amount of \$16,430.01. (City Engineer Him) ..... 3

4.2 Review of Bid Tabulation for the Archley Drive Reconstruction, Friarcreek Sanitary Sewer Rehabilitation & Burkhart Road Water Line Replacement and awarding the Construction Contract to the lowest responsible bidder, TLC Trucking & Contracting. for a total contract amount of \$1,430,847.76. (HDR-Efrain Him) ..... 4

**If there are no objections from Council, the City Engineer is excused**

**5. REPORTS TO COUNCIL: (Con't)**

5.1 Fire Commissioner (Fire Commissioner Byrne or Alternate Commissioner Leiker) ..... 5  
City of Bunker Hill Letters

**6. DISCUSSION**

6.1 Parking and Traffic Control Ordinance ..... 6

6.2 Guidance on the consistent appearance of buildings located in District C-1..... 7

**7. DISCUSSION AND POSSIBLE ACTION ITEMS: (Con't):**

7.1 Appoint a Council Member to represent the City to participate in negotiations with the other Memorial Villages to establish a long-term plan for the Fire Department. .... 8

7.2 Approval of painting of Brick on the existing buildings in the C-1 District ..... 9

7.3 Approval of a Public Hearing to be held on November 20<sup>th</sup> to discuss changes to the Zoning Ordinance regarding all Districts to include the uses, regulations and limitations unless otherwise stated in Ordinance 728 adopted in 2016 ..... 10

7.4 Approving the City of Hilshire Village Ordinance Number 770 amending Chapter 7 Offenses & Nuisances by adding Article 7.900 titled Sexual Oriented Business establishing rules and regulations governing sexually-oriented business located within the City. (City Administrator Blevins and City Attorney Bounds) ..... 11

**Recess the Regular Council Session**

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**8. CLOSED EXECUTIVE SESSION:** City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

8.1 None at the time the agenda was posted .....

8.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session.

**Convene the Regular Council Session**

**If there are no objections from Council, the City Attorney is excused**

**9. REPORTS TO COUNCIL: (Con't)**

|  |    |
|--|----|
| 9.1 City Administrator .....                                 | 12 |
| Complaint & Issues Report                                    |    |
| Coyote Inspection and email by City of Spring Valley Village |    |
| Consent Agenda   |    |
| 9.2 Building .....   | 13 |
| Permits and Inspections issued                               |    |
| 9.3 Treasurer .....  | 14 |

**10 CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

|  |    |
|--|----|
| 10.1 Disbursements: Summary, Deposits .....  | 15 |
| 10.2 Approving the Minutes from the September 13, 2018 Public Hearing and Council Workshop Meeting ..... | 16 |
| 10.3 Approving the Minutes from the September 18, 2018 Public Hearing and Regular Council Meeting .....  | 17 |

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
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10.4 Approving the Minutes from the September 25, 2018 Special Council Meeting..... 18

10.5 Approving the Minutes from the October 1, 2018 Special Council Meeting ..... 19

**11. REPORTS FROM COUNCIL:**

**12. ADDITIONAL COUNCIL COMMENTS:**

**13. FUTURE AGENDA TOPICS:**

Ordinance - Substandard Buildings .....  
Portable Buildings

**14. ANNOUNCEMENTS:**

**15. ADJOURNMENT:**

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible on October 12, 2018 at 4:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.