

TUESDAY, MAY 16, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

MAY 16, 2017

REGULAR COUNCIL MEETING AND PUBLIC HEARING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. ACTION ITEMS: Con't ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

- 2.1 Approving a City of Hilshire Village Proclamation proclaiming of Police week..... 1

3. REPORTS TO COUNCIL:

- 3.1 Police (Chief Evans/Captain Schultz) 2
 - Incident Report for April
 - Up to date Incident Report for May
- 3.2 Fire Commissioner (Fire Commissioner Whiting) 3
 - Fire Department News Letter

4. PRESENTATION: Service Award to Fire Commissioner Whiting.....

5. ACTION ITEMS: Con't ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

- 5.1 Recognition of service to Election Judge, Jeffrey Klam and all the Election Workers (Diane Rager, Brent Rager, Anh Woodmansee, Michael Peterman, Alison Peterman, Shannon Whiting, Kathleen Cullen, and Nyle Polis)
- 5.2 Approving Ordinance Number 744 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 6, 2017 for the purpose of electing three (3) Council Members for a full term of two (2) years. (City Administrator/City Secretary Blevins) 4
- 5.3 Issuance of Certificates of Election to elected City Council Members Position 3, 4 and 5 and administers Oaths of Office. (Mayor Herron) 5

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5.4 Nominating candidates for the position of Fire Commissioner and approving Resolution # 155 appointing the position for a one (1) year term. (Mayor Herron) 6

6. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

5. COUNCIL DISCUSSION:

8. REPORTS TO COUNCIL: Con't 7

- 8.1 Engineers Report: (Efrain Him, HDR)
 - Hilshire Villas Subdivision (SDB)
 - Mennonite Church Re-Development
 - 8399 Westview Drive Re-Development and Proposed 10-ft Utility Easement
 - 1305 Bridle Spur
 - 1310 Ridgeley Drive
 - 1245 Ridgeley Drive
 - 1201 Pine Chase Drive
 - 1210 Archley Drive
 - 8006 Burkhart Road
 - Pine Creek Lane/Commercial Area Survey of R-O-W and Clean-up status
 - Pine Creek Water Line Loop Reconnection
 - Cleaning & CCTV of Sanitary Sewers for 2017-2018 CIP Project

5. ACTION ITEMS: Con't **ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION**

5.1 Discuss and possible authorization to the City to engage the services of a vendor to reconnect the 6-inch PVC water line located within the designated utility easement on 8399

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Westview and restore the water loop service between Westview and Pine Creek Lane.
(Efrain Him, HDR) 8

6. DISCUSSION:

- 6.1 Status of Pine Creek Lane Fencing at Pech Road 8
- 6.2 Pine Creek Lane Workshop and options for a permanent solution to the road closure
on Pine Creek Lane at the western end 9
- 6.3 Discussion of Ordinance 63-1 adopted in 1963 regarding trucks on streets prohibited. 10

If there are no objections from Council, the City Engineer is excused

- 6.4 Status of Clean-up of Commercial Area 11
- 6.5 Filling the position of Mayor Pro Tem and Alternate Fire Commissioner and
appointment of Board of Adjustment 12
- 6.6 Ordinance Enforcement 13
Yard Debris - Changing the time frame for setting out yard debris
Time frame for bringing cans in
- 6.7 Tree Ordinance.....

**7. ACTION ITEMS: Con't ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL,
DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION**

7.1 Discussion and possible action to authorize the City Attorney and City Engineer to
prepare documents allowing the encroachment of a fence along the City's easement on Pine
Creek Lane, behind 8389, 8391, 8393 and 8397 Westview, and authorizing the Mayor to
sign. (City Attorney Kim Mickelson)..... 14

Recess the Regular Council Session

**City Council reserves the right to adjourn into executive session at any time during
the course of this meeting to discuss any of the matters on this agenda as authorized
by Texas Government Code, Sections 551.071 (Consultation with Attorney) and
551.074 (Personnel Matters).**

7.2 CLOSED EXECUTIVE SESSION: (None at the time the Agenda was posted)

7.3 City Council may discuss and consider any actions necessary on any items discussed
in the Executive Session.

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Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

8. REPORTS TO COUNCIL: (CON'T)

8.1 City Administrator	15
Complaint & Issues Report	
Consent Agenda	
Election	
8.2 Building (City Administrator)	16
Permits and inspections issued	
8.3 Treasurer	17
Financials	
HCAD 2017 Certified Estimates	

9. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

9.1 Disbursements: Summary, Deposits	18
Invoices	
9.2 Approving the Minutes from the Regular Council Meeting April 18, 2017	19
9.3 Approving the Minutes from the Work Shop for Pine Creek Lane May 4, 2017	20
9.4 Approving a temporary permit allowing the Hilshire Village 4 th of July Festival Float to be parked outside during the construction and tear-down	

10. REPORTS FROM COUNCIL:

10.1 Mayor Herron – Review of Complaint Log	21
Energy Savings Ideas from the School of Wood’s Students	

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

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11. ADDITIONAL COUNCIL COMMENTS:

12. FUTURE AGENDA TOPICS:

Wirt Road/Westview Traffic Safety
Capital Infrastructure Improvements
City Hall Maintenance and Enhancements
YTD Budget Review

13. ANNOUNCEMENTS:

14. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at May 12, 2017 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.