

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, DECEMBER 19, 2017
REGULAR COUNCIL MEETING
6:30 P M

TAB

DECEMBER 19, 2017

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gordy)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police 1
 Incident Report for November
 Up to date Incident Report for December

3. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL DISCUSSION:

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5. REPORTS TO COUNCIL:

5.1 Engineers Report: (Efrain Him, HDR) 2

- Archley Drive Reconstruction Project
- Hilshire Villas Subdivision
- Mennonite Church Redevelopment
- 1210 Archley Drive
- 1236 Archley Drive
- 1301 Bridle Spur Lane
- 8006 Burkhart Road
- 1306 Friarcreek Lane
- 1311 Glenhilshire Drive
- 1301 Glourie Drive
- 7910 North Villa Court
- 1130 Ridgeley Drive
- 8373 Westview Drive
- 8399 Westview Drive
- Pine Creek Lane/Commercial Area - R-O-W and Clean-up status
- TCEQ Corrosion Control for Water System
- Board of Adjustment Meeting (8399 Westview Drive/1201 Pine Chase Drive)
- Documentation for the License Agreement with Texas Conference Association

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

6.1 Discussion and possible action on the procedures and responsibilities of the Board of Adjustment related to specific wording in the Zoning Ordinance. (Mayor Herron and City Attorney Bounds) 3

6.2 Discussion and possible action on review procedures for plan checking for Commercial Construction. (Mayor Herron, City Administrator Blevins and City Engineer Him) 4

6.3 Discussion and possible action on grading and ground cover for the portion of the City property between the fence at the south side of the commercial area and Pine Creek Lane. (Mayor Herron) 5

Recess the Regular Council Session

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7. CLOSED EXECUTIVE SESSION: City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) Sections 551.074 (Personnel Matters) and Sections 551.089 (Security Devices or Security Audits).

7.1 Executive Session Per Section 551.071 of the Texas Government Code Consultation with Attorney regarding requirements by TCEQ 6

7.2 City Council may deliberate and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

If there are no objections from Council, the City Engineer is excused.

8. DISCUSSION AND POSSIBLE ACTION ITEMS: (CON'T)

8.1 Approving the City of Hilshire Village Ordinance Number 745 replacing Article No. 7.700 in its entirety and deleting Article 3.700, Tree protection, of Chapter 3, Building and Construction in its entirety. To establish rules and regulations concerning tree preservation. (Zoning Committee and Mayor Herron) 7

8.2 Discussion and possible action on preparing an ordinance regarding the feeding of the wild life given the number of coyotes that have been spotted. (Mayor Herron and City Administrator Blevins) 8

8.3 Approving the City of Hilshire Village Ordinance Number 754 providing for the holding of a General Election on May 5, 2018 for the purpose of electing one (1) Mayor and two (2) Council Members, Position one (1) and two (2) for a term of two (2) years and providing details relating to the holding of such elections. (City Administrator Blevins) 9

8.4 Approving the Application of a Certificate of Occupancy and Business Use for 8373 Westview for the 8373 Group, Inc. (Mayor Herron and City Attorney Bounds) .. 10

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9. DISCUSSION: Upcoming Ordinance Revisions

9.1 Chapter 3 - Building and Construction as it is related to maintenance of property11

9.2 Article 6.200 Disposal of Garbage, Trash, Rubbish and Junk..... 12

If there are no objections from Council, the City Attorney is excused

10. REPORTS TO COUNCIL: (CON'T)

10.1 Fire Commissioner (Fire Commissioner Byrne) 13

10.2 City Administrator 14
Complaint & Issues Report
Consent Agenda

10.3 Building (City Administrator Blevins) 15
Permits and inspections issued

10.4 Treasurer..... 16
Financials

11. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

11.1 Disbursements: Summary, Deposits 17
Invoices

11.2 Approving the Minutes from the October 17, 2017 Regular Council Meeting 18

11.3 Approving the Minutes from the November 21, 2017 Regular Council Meeting..... 19

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11.4 Approving the renewal of the Mosquito Fogging Service for a one (1) year period. 20

11.5 Approving the City of Hilshire Village Ordinance Number 755 amending Appendix “A” Fee Schedule, correcting the “Insufficient Funds Fee” to be \$25.00 the same as a return check instead of \$35.00. (City Administrator Blevins)..... 21

12. REPORTS FROM COUNCIL:

11.1 Mayor Herron –

13. ADDITIONAL COUNCIL COMMENTS:

14. FUTURE AGENDA TOPICS:

- Capital Improvement Financing
- Wirt Road/Westview Traffic Safety
- Zoning Sections – Fence
 - Trash and Construction Dumpsters
 - Parking and Pods (items in driveway)
 - Restoration

15. ANNOUNCEMENTS: Code and Ordinance Enforcement Town Hall Meeting – January 8, 2017

15. ADJOURNMENT:

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at [December 15, 2017 at 4:35 p.m.](#)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.