

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, MAY 17, 2016
REGULAR COUNCIL MEETING
6:30 P M

TAB

MAY 17, 2016

6:00 P M

RECEPTION HONORING MAYOR WHITING AND COUNCIL MEMBER POST

REGULAR COUNCIL MEETING 6:30 OR THEREAFTER

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mayor Whiting)
- 1.2 Pledge of Allegiance – Girl Scout Troop
- 1.3 Roll Call

2. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

2.1 Recognition of service to Election Judge, Jeffrey Klam and all the Election Workers (Nyle Polis, Bill Swan, Ann Diebel, Michael Peterman, Alison Peterman, Kathleen Cullen, Greg Whiting, Anh Woodmansee). (Mayor Whiting)

2.2 Recognition of service for Council Member Post – Proclamation (Mayor Whiting)

2.3 Proclamation for Police Week – May 15-21, 2016.....

2.4 Approving the Minutes from the Public Hearing and Regular Council Meeting of April 19, 2016

2.5 Approving Ordinance Number 727 of the City of Hilshire Village, Texas canvassing the returns and declaring the results of the General Election held on May 7, 2016 for the purpose of electing one (1) Mayor and two (2) Council Members for a full term of two (2) years. (City Secretary Blevins)

AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 7, 1016 FOR THE PURPOSE OF ELECTING ONE (1) MAYOR AND TWO (2) COUNCIL MEMBERS FOR A FULL TERM OF TWO (2) YEARS

2.6 Administer Oaths of Office for Mayor and two (2) Council Members: (City Secretary Blevins and Mayor Herron)

2.7 Recognition of service for Mayor Whiting – Proclamation (Mayor Herron)

3. REPORTS TO COUNCIL:

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- 3.1 Police (Detective Baldwin)
Incident Report for April
Up to date Incident Report for May
- 3.2 Fire Commissioner (Shannon Whiting)
- 3.3 Warehouse Fire and Spring Branch Creek update (Shannon Whiting)

4. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

5. COUNCIL COMMENTS:

6. REPORTS TO COUNCIL: Con't

- 6.1 Engineers Report: (Mayor Herron)
Pine Creek & Bridle Spur Project
Friarcreek Lane
1205 Archley
8111 Bromley
1305 Ridgeley
1130 Ridgeley Drive
1115 Glourie Drive
1100 Ridgeley Drive
1206 Pine Chase Drive
1206 Glourie Drive
Street Signs Repair/Replacement

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**7. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL,
TABLING TO A FUTURE MEETING OR NO ACTION**

7.1 Approving the installation of a Parking Pad at 8010 exceeding the length on the parking pad specifications. (John Musgrove)

7.2 Authorizing payment of Conrad Construction Company, LTD invoice for services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 7, in the amount of \$59,542.56. (City Administrator Blevins).....

7.3 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 19, in the amount of \$30,795.71. (City Administrator Blevins)

7.4 Authorizing Change Order # 2 for the water meter relocations at 4, 6 and 8 Pine Creek Lane, and adjustments of sprinkler lines and fire line at City Hall in conflict with proposed backflow preventer and water line work, in the amount of \$7,800.00 and a time extension of four (4) calendar days.

7.5 Authorizing payment in the amount of \$5,732.45 to Texas Department of Public Safety to reimburse TDEM after comprehensive reconciliation of funds disbursed to Hilshire Village for the Drainage Project. Items were determined as not eligible. (City Administrator Blevins).

7.6 Nominating candidates for the position of Mayor Pro Tem and appointing the position for a one (1) year term. (Mayor Herron).....

7.7 Approving three (3) signatories for the financial institutions to be Mayor, Mayor Pro Tem and one (1) Council Member. (City Administrator Blevins)

7.8 Nominating candidates for the position of Fire Commissioner and approving Resolution # 148 appointing the position for a one (1) year term. (Mayor Herron).....

7.9 Nominating candidates for the position of Alternate Fire Commissioner and approving Resolution # 149 appointing the position for a one (1) year term. (Mayor Herron)

8. DISCUSSION:

8.1 Appointment of Council Member Position 3

8.2 Appointment of two (2) Alternate Board of Adjustment Members

8.4 Planning and Zoning:

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8.4 Update on 8373 Group (Attorney Kim Mickelson)

9. ACTION ITEMS: CON'T

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

9.1 CLOSED EXECUTIVE SESSION: (none at the time the Agenda was posted)

9.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

Convene the Regular Council Session

If there are no objections from Council, the City Attorney is excused

10. REPORTS TO COUNCIL: (CON'T)

10.1 City Administrator
Complaint & Issues Report
Consent Agenda
TCEQ
Ridgeley Drive
Burkhart Water Issues

10.3 Building (City Administrator)
Permits and inspections issued

10.4 Treasurer
Financials

11. REPORTS FROM COUNCIL:

11.1 Mayor:
Dedicated Council Committees

12. CONSENT AGENDA:

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All

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matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits
Invoices

12.2 Approving a reimbursement up to \$500 to the HV Civic Club to fund the decorating of the Hilshire Village Parade float for the 4th of July Independence Festival. (This expense has been approved in our 2015/2016budget).....

12.3 Approving a temporary permit allowing the Hilshire Village 4th of July Festival Float to be parked outside during the construction and tear-down.

13. ADDITIONAL COUNCIL COMMENTS

14. ANNOUNCEMENTS

15. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on May 13, 2016 at 3:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.