

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055

TUESDAY, FEBRUARY 16, 2016  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

FEBRUARY 16, 2016

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mayor Whiting)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. RECOGNITION OF EAGLE SCOUT: Michael Brittain

3. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL COMMENTS:

5. REPORTS TO COUNCIL:

- 5.1 Police (Assistant Chief Evans) ..... 1
  - Incident Report for January
  - Up to date Incident Report for February
  
- 5.2 Engineers Report: (Efrain Him - HDR) ..... 2
  - Pine Creek & Bridle Spur Project
  - Friarcreek Lane
  - Schwab Development – Hilshire Villas
  - Friarcreek Lane

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1109 Ridgeley Drive  
8111 Bromley Road  
1030 Glourie Circle  
1245 Ridgeley Drive  
1130 Ridgeley Drive  
1206 Pine Chase Drive  
1206 Glourie Drive  
8009 Bromley Road  
Additional Ditch Cleaning & Regrading Work  
Burkhart Road Water Line Services and Fire Hydrant Replacement

**6. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION**

**6.1** Authorizing payment of Conrad Construction Company, LTD invoice for services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 4, in the amount of \$116,612.02. (Efrain Him, HDR) ..... 3

**6.2** Authorizing payment of HDR invoice for Engineering Services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 15, in the amount of \$8,364.67. (Efrain Him, HDR) ..... 4

**6.3** Authorizing payment of HDR invoice for Engineering Services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 16, in the amount of \$13,315.63. (Efrain Him, HDR) ..... 5

**6.4** Authorizing the Dedication of a 15-ft x 25-ft Easement for Pine Creek Water Meter Vault to the City of Houston (Efrain Him, HDR) ..... 6

**If there are no objections from Council, the City Engineer is excused**

**6.5** Authorizing the Mayor to enter into contracts for services or purchases that are approved in the City of Hilshire Village's Current Budget or under the Mayor's Authorization amount. .... 7

**6.6** Approving the City of Hilshire Village Ordinance # 725 including Budget Amendment Numbers 1, 2 and 3 amending Ordinance # 708, the adoption of the original General Budget for Fiscal Year Ending 2015. (City Administrator Blevins) ..... 8

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**Recess the Regular Council Session**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

6.7. CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)

**Convene the Regular Council Session**

6.8. City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

**7. DISCUSSION:**

7.1 Payment plans for utilities and the results of non-payment and what to do when the bills are not feasible to pay in a timely manner. .... 9

7.2 Planning and Zoning (Council Member Herron) .....10

**8. REPORTS TO COUNCIL: (CON'T)**

8.1 City Administrator  
Complaint & Issues Report ..... 11  
Consent Agenda  
Investment Policy  
Concealed and Open Carry Clarification  
Northwest Pest Patrol Agreement  
Group 8373

**If there are no objections from Council, the City Attorney is excused**

8.2 Fire Commissioner (Mayor Whiting)..... 12

8.3 Building (City Administrator) ..... 13  
Permits and inspections issued

8.4 Treasurer ..... 14  
Financials  
1<sup>st</sup> Quarter Investment Report

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**9. REPORTS FROM COUNCIL:**

9.1 Mayor Whiting ..... 15  
I-10 Noise Mitigation

**10. CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

10.1 Disbursements: Summary, Deposits ..... 16  
Invoices

10.2 Approving the Minutes from the Regular Council Meeting of January 19, 2016..... 17

10.3 Approving a proclamation recognizing the Spring Event. .... 18

10.4 Approving the City of Hilshire Village Investment Policy for Public Funds for 2016. .... 19

**11. ADDITIONAL COUNCIL COMMENTS**

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

**NOTE:** Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

**NOTE:** IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).  
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on February 12, 2016 at 3:00 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.