

CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055

TUESDAY, NOVEMBER 15, 2016  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

NOVEMBER 15, 2016

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gordy)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police (Chief Evans) ..... 1  
Incident Report for October  
Up to date Incident Report for November
- 2.2. Fire Commissioner (Fire Commissioner Whiting) ..... 2

3. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL DISCUSSION:

TUESDAY, NOVEMBER 15, 2016  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

**5. REPORTS TO COUNCIL: Con't**

**5.1 Engineers Report: (Efrain Him, HDR) ..... 3**  
Pine Creek & Bridle Spur Project  
Friarcreek Lane Water Line Project  
Mennonite Church Re-Development  
1100 Ridgeley Drive  
1305 Ridgeley Drive  
1323 Ridgeley Drive  
1115 Glourie Drive  
1206 Glourie Drive  
1302 Glourie Drive  
1306 Friarcreek Drive  
8306 Creekstone Circle  
8399 Westview Drive  
Concrete Pavement Cracks  
Commercial Zoning Ordinance Revisions  
Pine Creek Lane West Storm Sewer Outfall Repair/Rehabilitation

**6. DISCUSSION:**

**6.1 Review of the Specific Use Permit to Mennonite Church granted on 9/26/13 (Mayor Herron) ..... 4**

**7. ACTION ITEMS: Con't ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION**

**7.1 Authorizing payment of Conrad Construction Company, LTD invoice for services provided to the City for the Pine Creek/Bridle Spur/Friarcreek Reconstruction Project, Invoice # 13, in the amount of \$23,775.88. (Efrain Him, HDR) ..... 5**

**If there are no objections from Council, the City Engineer is excused**

**7.2 Cancelling the Regular Council Meeting for December 20, 2016 at 6:30 PM and calling for a Special Council Meeting to be determined. (City Administrator Blevins) ..... 6**

**7.3 Authorizing the City to utilize Bank ACH capabilities for Direct deposit of payroll checks and for paying certain vendors like HCAD who have high penalty for being late (Invoices will still be approved by Council or if payroll by two (2) designated signatories for the City. (City Administrator Blevins) ..... 7**

TUESDAY, NOVEMBER 15, 2016  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

7.4 Approving the City of Hilshire Village Ordinance Number 739 adding section 3.1201 (d) to the 2015 International Energy Conservation Code stating “any conflict that arises between the Current Energy Code and the Current Building Code and or Structural Engineering Practices, Hillshire Village will side with the life safety aspects in conflict.” (City Administrator Blevins) ..... 8

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY ADDING SECTION 3.1201 (d) TO THE INTERNATIONAL ENERGY CONSERVATION CODE.; PROVIDING A PENALTY NOT TO EXCEED \$2,000 FOR VIOLATION OF ANY PROVISION HEREOF; PROVIDING THAT THE CODES ADOPTED HEREIN AND THE CITY’S ZONING ORDINANCE SHALL BE CUMULATIVE; AND PROVIDING FOR SEVERABILITY.

**8. DISCUSSION:**

8.1 Planning and Zoning: Commercial Area..... 9

8.2 Consideration of forming a sub-committee for evaluation of optimal use of Certificate Obligation Loans ..... 10

8.3 8373 Application for a Certificate of Occupancy..... 11

**If there are no objections from Council, the City Attorney is excused**

**9. ACTION ITEMS: CON’T**

**Recess the Regular Council Session**

**City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).**

**9.1 CLOSED EXECUTIVE SESSION:** (none at the time the Agenda was posted)

**9.2** City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

**Convene the Regular Council Session**

TUESDAY, NOVEMBER 15, 2016  
REGULAR COUNCIL MEETING  
6:30 P M

TAB

**10. REPORTS TO COUNCIL: (CON'T)**

10.1 City Administrator	
Complaint & Issues Report .....	12
Consent Agenda	
WCA Rate Increase	
Lift Station pumps – seal problem	
10.2 Building (City Administrator) .....	13
Permits and inspections issued	
10.3 Treasurer .....	14
Financials	

**11. REPORTS FROM COUNCIL:**

**12. CONSENT AGENDA:**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits .....	15
Invoices	
11.2 Approving the Minutes from the Regular Council Meeting of October 18, 2016 .....	16

**13. ADDITIONAL COUNCIL COMMENTS**

**14. ANNOUNCEMENTS**

**15. ADJOURNMENT**

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TUESDAY, NOVEMBER 15, 2016  
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**NOTE:** Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

**NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).**

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on November 11, 2016 at 3:30 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.