

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, JANUARY 19, 2016
PUBLIC HEARING & REGULAR COUNCIL MEETING
6:30 P M

TAB

JANUARY 19, 2016

REGULAR COUNCIL MEETING

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mayor Pro Tem Maddock)
- 1.2 Pledge of Allegiance -
- 1.3 Roll Call

2. REPORTS TO COUNCIL:

- 2.1 Police (Assistant Chief Evans) 1
Incident Report for December
Up to date Incident Report for January, 2016
Open Carry Law

RECESS THE REGULAR COUNCIL MEETING

3. CALL TO ORDER PUBLIC HEARING: CITIZENS COMMENTS WILL BE HEARD FOR PUBLIC HEARING

3.1 **First Public Hearing** for the purpose of receiving testimony for or against granting a Specific Use Permit, in accordance with the City's Zoning Ordinance, to 8373 Group, Inc. located at 8373 Westview. The 8373 Group is a Charitable Alcoholic Foundation that has been operating at 8373 Westview in the Commercial Area without a Specific Use Permit.

ADJOURN THE PUBLIC HEARING

RECONVENE THE REGULAR COUNCIL MEETING

4. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

4.1 Approving the City of Hilshire Village Ordinance Number 725 approving a Specific Use Permit to the 8373 Group, a Charitable Alcoholic Foundation that has been operating at 8373 Westview in the Commercial Area. (Mayor Whiting, Kim Mickelson – Olson & Olson). ... 2

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5. CITIZEN'S COMMENTS: (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

6. COUNCIL COMMENTS:

7. REPORTS TO COUNCIL: (CON'T)

7.1 Engineers Report: (Efrain Him - HDR) 3

Lot Coverage Calculations (Council Member Gunn)

Pine Chase & Glourie Drive Project

Pine Creek & Bridle Spur Project

Mennonite Church

Schwab Development – Hilshire Villas

1309 Ridgeley Drive

1310 Pine Chase Drive

Asphalt Pavement Crack Sealing and Street Sign Repairs

1206 Glourie Drive

8111 Bromley Road

8010 Burkhart Road

1109 Ridgeley Drive

1206 Pine Chase Drive

1100 Ridgeley Drive

1317 Ridgeley Drive

1030 Glourie Circle

8009 Bromley Road

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8. ACTION ITEMS: (CON'T) ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TAPLING TO A FUTURE MEETING OR NO ACTION

- 8.1 Authorizing payment of Conrad Construction Company, LTD invoice for services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 3, in the amount of \$132,673.43. (Efrain Him, HDR) 4
- 8.2 Authorizing payment of HDR invoice for Engineering Services provided to the City for the Pine Creek/Bridle Spur Reconstruction Project, Invoice # 14, in the amount of \$11,598.17. (Efrain Him, HDR) 5
- 8.3 Authorizing City Engineer to request proposal from Don Mar Grading for ditch cleaning throughout the City (Efrain Him, HDR) 6
- 8.4 Authorizing HDR's engineering services associated with replacing the water line for the Friarcreek Subdivision. (Efrain Him, HDR) 7
- 8.5 Authorizing HDR's to provide surveying services associated with the survey plat and metes and bounds description for the 15-ft x 25-ft meter vault easement at City Hall, in the amount of \$1,980.00 (\$1,800 + 10% mark-up). (Efrain Him, HDR)..... 8
- If there are no objections from Council, the City Engineer is excused**
- 8.6 Authorize the Mayor to sign an agreement with Election Systems & Software, LLC for one-time rental of equipment, sale of services and license of software for May 7, 2016 Election. (City Administrator Blevins) 9
- 8.7 Approving the City of Hilshire Village Ordinance Number 724 providing for the holding of a General Election to be held on Saturday, May 7, 2016 for the purpose of electing one (1) Mayor and two (2) Council Members for a two (2) year term. (City Administrator Blevins) 10
- 8.8 Authorize the Mayor to sign an agreement with Southern Shred 11
- 8.9 Discuss, choose an Electrical Provider for the City and Authorize the Mayor to sign an agreement with the new Electrical Provider after review of contract by City Attorney 12

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

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8.10 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)

Convene the Regular Council Session

8.11. City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

9. DISCUSSION:

9.1 Grounds Maintenance Hours by Third Party (Council Member Maddock) ... 13

9.2 Planning and Zoning (Council Member Herron) 14

9.3 Lot Coverage Calculations (Council Member Gunn)

If there are no objections from Council, the City Attorney is excused

10. REPORTS TO COUNCIL: (CON'T)

10.1 Fire Commissioner (No Report) 15

10.2 Building (City Administrator) 16
Permits and inspections issued

10.3 City Administrator
Complaint & Issues Report 17
Consent Agenda
Audit
Election

10.4 Treasurer 18
Financials

11. REPORTS FROM COUNCIL

11.1 Mayor Whiting 19
Noise Mitigation Contract
Assistant City Secretary/Permit Clerk Position

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12. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

12.1 Disbursements: Summary, Deposits	20
Invoices	
12.2 Approving the Minutes from the Public Hearing & Regular Council Meeting of November 17, 2015	21
12.3. Approving the Minutes from the Special Council Meeting of December 14, 2015.....	22
12.4 Approving the Minutes from the Council Workshop of January 14, 2016.....	23
12.4 Approve Kyle Sears as the City Representative for the Houston-Galveston Subsidence District	24

13. ADDITIONAL COUNCIL COMMENTS

14. ANNOUNCEMENTS

15. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

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I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on January 15, 2016 at 4:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.