

**CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055**

**TUESDAY, JANUARY 20, 2015
PUBLIC HEARING & REGULAR COUNCIL MEETING
6:30 P M**

TAB

JANUARY 20, 2015

PUBLIC HEARING

1. PUBLIC HEARING

1.1 CALL TO ORDER PUBLIC HEARING

1.2 Public Hearing on a Specific Use Permit for the Food Pantry located at the Holy Cross Lutheran Church, located at 7901 Westview. 1

The purpose of the Public Hearing is to receive input from the public, either oral or written; regarding the amendment to the Specific Use Permit issued May 20, 2014 to increase the size of the already approved but not built 20' X 20' permanent wood structure to be utilized for storage to a 20' X 30' permanent wood structure.

1.3 ADJOURNMENT

REGULAR COUNCIL MEETING

2. CALL TO ORDER REGULAR COUNCIL MEETING

- 2.1 Invocation (Council Member Maddock)**
- 2.2 Pledge of Allegiance**
- 2.3 Roll Call**

3. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

3.1 Approving the City of Hilshire Village Ordinance 713 amending Ordinance 698 approving a Specific Use Permit to Holy Cross Church. The amendment would be to increase the size of the Permanent Wood Structure approved but not yet built from a 20' X 20' to a 20' X 30' Permanent Wood Structure to be utilized for storage. 2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, AMENDING ORDINANCE NUMBER 698 APPROVED ON MAY 20, 2014, GRANTING A SPECIFIC USE PERMIT, PURSUANT TO THE CITY'S ZONING ORDINANCE; AUTHORIZING THE APPLICANT TO INCREASE THE APPROVED BUT NOT YET BUILT 20' X 20' PERMANENT WOOD STRUCTURE TO 20' X 30'; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR AMENDMENT TO THE ZONING DISTRICT MAP OF THE CITY TO REFLECT THE SPECIFIC USE PERMIT, PROVIDING FOR A PENALTY IN AN AMOUNT NOT MORE THAN TWO THOUSAND DOLLARS (\$2,000); AND PROVIDING FOR SEVERABILITY.

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4. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

5. COUNCIL COMMENTS:

6. REPORTS TO COUNCIL:

6.1 Police (Chief Finkelman).....	3
Incident Report for December	
Up to date Incident Report for January	
6.2 Engineers Report: (Efrain Him - HDR)	4
Pine Chase & Glourie Drive Project	
Pine Creek & Bridle Spur Project	
Pine Creek ROW and Water Meter Vault Site Acquisition	
Pine Creek Sewer	
8202 Burkhart Road	
1228 Archley	
1302 Glourie	
8001 Bromley	
8010 Bromley	
Miscellaneous Ditch Cleaning/Re-grading	
1220 Archley	
Bromley Road between Glourie and Ridgeley	
Guinea Road	
Ridgeley east of Guinea Road	
Ridgeley and Glourie Circle SE corner	
8201 Burkhart Road (Channel Crossing C)	

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7. ACTION ITEMS: ITEMS LISTED BELOW ARE SUBJECT TO APPROVAL, DENIAL, TABLING TO A FUTURE MEETING OR NO ACTION

- 7.1 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Pine Creek & Bridle Spur Reconstruction Project, invoice # 8 in the amount of \$11,331.72. (Efrain Him - HDR) 5
- 7.2 Authorizing payment of Schohil's Construction Services, LLC invoice for services provided to the City for the Pine Creek Sewer Replacement Project, Invoice # 2, in the amount of \$85,304.63 (Efrain Him) 6
- 7.3 Authorizing payment of DonMar Grading invoice for services provided to the City for ditch grading, Invoice # 1 in the amount of \$14,937.00 7

If there are no objections from Council the City Engineer is excused

- 7.4 Approving the City of Hilshire Village Ordinance 714 adopting a new water deposit rate of \$500.00 instead of \$250.00 and correcting a billing charge for insufficient funds to reflect a charge of \$25.00. (Mayor Whiting and City Secretary Blevins) 8

AN ORDINANCE AMENDING "APPENDIX "A" FEE SCHEDULE" OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING SECTION 7.200 OF APPENDIX "A" THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 7.200 OF APPENDIX "A", ESTABLISHING NEW WATER DEPOSITS, BILLING CHARGES;; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

- 7.5 Approving a negotiated amount to Severn Trent for November's services 9

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

- 7.6 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting) 10

Convene the Regular Council Session

7.7 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

8. DISCUSSION:

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8.1 Planning and Zoning 11
8.2 Construction Parking (Council Member Maddock) 12

If there are no objections from Council the City Attorney is excused

9. REPORTS TO COUNCIL: (CON'T)

9.1 Fire Commissioner (Mayor Whiting)..... 13
9.2 Building (City Secretary) 14
 Permits and inspections issued
 Change of Address of 1313 Ridgeley
9.3 City Secretary
 Complaint & Issues Report 15
 Consent Agenda
9.4 Treasurer 16
 Financials

10. REPORTS FROM COUNCIL

10.1 Mayor Whiting 17
 Appointment of Don Elder to succeed Burt Ballanfant as Metro Cities Representative on
 the Metro Board

11. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

11.1 Disbursements: Summary, Deposits 18
 Invoices
11.2 Approving the Minutes from the Regular Council Meeting of November 18, 2014..... 19
11.3 Approving the Minutes from the Special Council Meeting of December 15, 2014. 20

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11.4 Approving the City of Hilshire Village’s Resolution Number 137 acknowledging the review and approval of Hilshire Village’s Investment Policy for 2014 and 2015 21

11.5 Approving the City of Hilshire Village Ordinance Number 715 providing for the holding of a General Election on May 9, 2015 for the purpose of electing three (3) Council Members for a term of two (2) years. 22

AN ORDINANCE OF THE CITY OF HILSHIRE VILLAGE, TEXAS, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION ON MAY 9, 2015, FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS (PLACE THREE, FOUR AND FIVE FOR A TERM OF TWO (2) YEARS), AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTIONS.

12. ADDITIONAL COUNCIL COMMENTS

13. ANNOUNCEMENTS

14. ADJOURNMENT

NOTE: Agenda items may not necessarily be considered in the order that they appear. With regard to any item, Council may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on January 16, 2015 at 3:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.