

**CITY OF HILSHIRE VILLAGE  
8301 WESTVIEW  
HOUSTON, TEXAS 77055**

**TUESDAY, APRIL 15, 2014  
PUBLIC HEARING 6:00 PM  
REGULAR COUNCIL MEETING  
6:30 P M**

**TAB**

**APRIL 15, 2014**

**PUBLIC HEARING**

**1. PUBLIC HEARING**

**1.1 CALL TO ORDER PUBLIC HEARING**

**1.2 Public Hearing on an amendment to the Zoning Ordinance**

The purpose of the Public Hearing is to receive input from the public, either oral or written in regard to the City creating a new district and reclassifying of a tract of land owned by the Houston Mennonite Church which is being considered for purchase by Schwab Design Builders, LLC. The property is approximately 2.368 acres located at 1231 Wirt Road. The property is currently located in Residential Zone "B" and would be re-classified as Zone "B2" which is proposed to be a higher density zone. ....1

**1.3 Public Hearing on a Specific Use Permit for the Food Pantry located at the Holy Cross Lutheran Church, located at 7901 Westview. ....2**

The purpose of the Public Hearing is to receive input from the public, either oral or written, regarding the addition of a new 20' X 20' metal building addition to the existing portable building being utilized for the Food Pantry and an addition of a 20' X 20' metal storage building to be located between the existing tennis courts and the parking lot.

**1.4 ADJOURNMENT**

**REGULAR COUNCIL MEETING: 6:30 P M OR AFTER PUBLIC HEARING**

**1. CALL TO ORDER REGULAR COUNCIL MEETING**

- 1.1 Invocation (Council Member Castro)**
- 1.2 Pledge of Allegiance**
- 1.3 Roll Call**

**2. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)**

**This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.**

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Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

**3. COUNCIL COMMENTS:**

**4. REPORTS TO COUNCIL:**

- 4.1 Police .....3  
    Incident Report for March  
    Up to date Incident Report for April

**5. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):**

- 5.1 Approving the City of Hilshire Village Ordinance Number 698 granting a Specific Use Permit to Holy Cross Church located at 7901 Westview to allow for an addition to an existing portable building and the addition of a portable building for storage. (David Olson) .....4

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HILSHIRE VILLAGE, TEXAS, GRANTING A SPECIFIC USE PERMIT, PURSUANT TO THE CITY'S ZONING ORDINANCE; AUTHORIZING THE ADDITION OF A NEW 20' X 20' METAL BUILDING TO BE ADDED TO THE EXISTING PORTABLE BUILDING BEING UTILIZED FOR THE FOOD PANTRY AND AN ADDITION OF A 20' X 20' METAL STORAGE BUILDING TO BE ADDED BETWEEN THE EXISTING TENNIS COURTS AND PARKING LOT AT THE HOLY CROSS LUTHERAN CHURCH

- 5.2 Approving the City of Hilshire Village Ordinance Number 700 changing the Zoning Classification of a 2.368 Acre Tract of Land from District B (Single Family) to District B2 (Higher Density Homes). (David Olson) .....5

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF A 2.368 ACRE TRACT OF LAND, FROM DISTRICT B (SINGLE-FAMILY) TO DISTRICT B2 (HIGHER DENSITY HOMES), SAID 2.368 ACRE TRACT BEING LOCATED WEST OF WIRT ROAD AND ADJACENT TO THE EXISTING MENNONITE CHURCH AND IM SUBDIVISION; PROVIDING A DESCRIPTION OF SUCH 2.368 ACRE TRACT OF LAND; AMENDING THE ZONING DISTRICT MAP OF THE CITY AS ADOPTED BY ORDINANCE NO. 108, AS AMENDED, ORIGINALLY ADOPTED THE 3<sup>rd</sup> DAY OF DECEMBER 1991, SAME BEING APPENDIX "A" OF THE CODE OF ORDINANCES OF THE CITY; PROVIDING A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION HEREOF; AND PROVIDING FOR SEVERABILITY

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**6. DISCUSSION**

- 6.1 Zoning Amendment Committee updates and Comprehensive planning Issues  
(Council Member Gunn, Mayor Whiting and Attorney Kim Mickelson) .....6**
- 6.2 Minimum Tree Replacement on New Construction (Mayor Pro Tem Post) .....7**

**7. REPORTS TO COUNCIL: (CON'T)**

- 7.1 Engineers Report: .....8**
  - Hazard Mitigation Grant Program (HMGP)
  - a. Pine Chase and Glourie Drive Paving & Drainage Improvements Project  
\$4,000,000
  - b. Glourie Drive Extension Package
  - Pine Creek & Bridle Spur Project
  - Street Signs Replacement
  - 1331 Friarcreek
  - 1313 Ridgeley 1310 Pine Chase
  - 1102 Guinea

**8. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):**

- 8.1 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 19 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$46,430.42 to be paid by the City of Hilshire Village. (HDR- Efrain Him) .....9**
- 8.2 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 19 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$139,291.25 to be paid by the City of Hilshire Village and then reimbursed by the Texas Department of Public Safety. (HDR- Efrain Him) .....10**
- 8.3 Acceptance and closeout of Pine Chase & Glourie Drive Paving, Drainage & Utility Improvements Project performed by Triple B Services, L.L.P. (HDR- Efrain Him) .....11**
- 8.4 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Pine Creek & Bridle Spur Reconstruction Project, invoice # 1 in the amount of \$6,148.42. (HDR- Efrain Him) .....12**
- 8.5 Approving the City of Hilshire Village Ordinance Number 699 amending the Code of Ordinances of the City of Hilshire Village, Texas Chapter 10 by deleting Article 10.400 and replace with a new Article 10.400 reflecting all stop and yield signs. (City Secretary Blevins and City Engineer Efrain Him).....13**

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AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, CHAPTER 10 BY DELETING ARTICLE 10.400 – STOP INTERSECTIONS AND REPLACING WITH A NEW ARTICLE 10.400 - STOP AND YIELD INTERSECTIONS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

**If there are no objections from Council the City Engineer is excused**

**8.6** Approving the City of Hilshire Village Ordinance Number 695 amending Chapter 3 by deleting section 3.608 and replacing with a new section 3.608 to specify fence requirements for new construction. (Secretary Blevins)..... **14**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, CHAPTER 3 BY DELETING SECTION 3.608 AND REPLACING WITH A NEW SECTION 3.608 TITLED NEW CONSTRUCTION JOBSITE REQUIREMENTS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

**8.7** Nominating and approving candidates for the Hilshire Village Cultural Education Facilities Finance Corporation (Mayor Whiting)..... **15**

**If there are no objections from Council the City Attorney is excused**

**9. REPORTS TO COUNCIL: (CON'T)**

**9.1** Fire Commissioner (Mayor Whiting)..... **16**

**9.2** Building (City Secretary)  
Permits and inspections issued..... **17**

**9.3** City Secretary  
Complaint & Issues Report ..... **18**  
Consent Agenda  
Website

**9.4** Treasurer..... **19**  
Financials

**Recess the Regular Council Session**

**City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).**

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**9.5 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)**

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

**Convene the Regular Council Session**

**9.6** City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

**10. REPORTS FROM COUNCIL**

**10.1** Mayor Whiting .....20  
**I-10 Noise Mitigation**

**11. CONSENT AGENDA**

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

**11.1** Disbursements: Summary, Deposits .....21  
Invoices

**11.2** Approving the Minutes from the Council Workshop of February 25, 2014 .....22

**11.3** Approving the Minutes from the Special Council Meeting of February 25, 2014 .....23

**11.4** Approving the Minutes from the Regular Council Meeting of March 18, 2014 .....24

**11.5** Approving a Proclamation proclaiming April 2014 as Safe Digging Month .....25

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**12. ADDITIONAL COUNCIL COMMENTS**

**13. ANNOUNCEMENTS**

**14. ADJOURNMENT**

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).  
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

**I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on April 11, 2014 at 4:15 p.m.**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.