

TUESDAY, NOVEMBER 19, 2013
REGULAR COUNCIL MEETING
6:30 P M

TAB

November 19, 2013

REGULAR COUNCIL MEETING: 6:30 P M

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. Presenting a Proclamation recognizing the Village Fire Department achievement of earning an Insurance Services Office (ISO) rating of "1".1

3. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

4. COUNCIL COMMENTS:

5. REPORTS TO COUNCIL:

5.1 Police2
Incident Report for October
Up to date incident report for November

5.2 Engineers Report:3
Hazard Mitigation Grant Program (HMGP)
a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project
\$4,000,000
b. Glourie Drive Extension Package

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Guinea Drive Water Line Replacement Project
Street Signs Replacement
1209 Pine Chase Drainage Pipe Inspection
1209 Pine Chase "As Built" Drainage Plan
1307 Friarcreek Lane Drainage Plan
1322 Ridgeley
1228 Archley
1206 Pine Chase
Lift Station Pumps installation
Water Pressure – Capital Improvement
Water System Model Update

6. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

6.1 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 16 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$20,237.35 to be paid by the City of Hilshire Village. (HDR- Efrain Him)4

6.2 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 16 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$60,712.04 to be paid by the City of Hilshire Village and then reimbursed by the Texas Department of Public Safety. (HDR- Efrain Him)5

6.3 Acceptance of Project and Authorizing payment of Scohil Construction Invoice for the Waterline Replacement Project for the Guinea Drive Project, invoice # 1 (Final) in the amount of \$73,973.50. (HDR- Efrain Him)6

6.4 Authorizing the Mayor to enter into a contract with Power Now LLC for a two year contract for Generator Maintenance in the amount of \$995.00(City Secretary Blevins and HDR- Efrain Him).....7

6.5 Reviewing the proposals and awarding the Contract for Street Sign Replacement Project to the lowest responsible contractor (HDR- Efrain Him).8

7. DISCUSSION

7.1 Discussion of procedures and timeline for authorizing debt9

7.2 Discussion of Current Zoning regulations and its impact on redevelopment.10

If there are no objections from Council the City Engineer is excused

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8. ACTION ITEMS

- 8.1 Discussing and Approving City Drainage Easement Cleanup (Mayor Whiting)11
- 8.2 Approving Ordinance Number 692 of the City of Hilshire Village, Texas deleting solid waste collection charges and establishing new waste collection rates12

AN ORDINANCE AMENDING "APPENDIX A FEE SCHEDULE" OF THE CODE OF ORDINANCES OF THE CITY OF HILSHIRE VILLAGE, TEXAS, BY DELETING SOLID WASTE COLLECTION CHARGES OF SECTION 7.200 OF APPENDIX A THEREOF AND SUBSTITUTING THEREFOR A NEW SOLID WASTE COLLECTION CHARGES SECTION 7.200 OF APPENDIX A, ESTABLISHING NEW WASTE COLLECTION RATES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

- 8.3 Approving Ordinance Number 693 approving Budget Amendment No. 2 to the original General Budget for fiscal year ending 2013 for the City of Hilshire Village (City Secretary Blevins).....13

- 8.4 Changing the date of the Regular Council Meeting for December

If there are no objections from Council the City Attorney is excused

9. REPORTS TO COUNCIL: (CON'T)

- 9.1 Fire Commissioner (Mayor Whiting and Council Member Maddock).....14
- 9.2 Building (City Secretary)
Permits and inspections issued.....15
- 9.3 City Secretary
Complaint & Issues Report16
Consent Agenda
- 9.4 Treasurer.....17
Financials
Quarterly Investment Report
Audit Update

Recess the Regular Council Session

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City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

9.5 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

9.6 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

10. REPORTS FROM COUNCIL

10.1 Mayor Whiting 18

Website update
City Seal

11. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

11.1 Disbursements: Summary, Deposits..... 19
Invoices

11.2 Approving City of Hilshire Village Resolution Number 132 electing not to require the remittance of a Peg Fee by holders of a state issued certificate of franchise authority. (City Secretary Blevins)..... 20

11.3 Approving the Minutes from the Regular Council Meeting of October 15, 2013 21
Regular Council Meeting, November 19, 2013

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12. ADDITIONAL COUNCIL COMMENTS

13. ANNOUNCEMENTS

14. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on November 15, 2013 at 3:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.