

THURSDAY, DECEMBER 19, 2013
REGULAR COUNCIL MEETING
6:30 P M

TAB

December 19, 2013

REGULAR COUNCIL MEETING: 6:30 P M

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Mayor Whiting)
- 1.2 Pledge of Allegiance
- 1.3 Roll Call

2. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. COUNCIL COMMENTS:

4. REPORTS TO COUNCIL:

- 4.1 Police..... 1
 - Incident Report for November
 - Up to date incident report for December
- 4.2 Auditors 2
 - Presentation of FYE 2013 audit
- 4.3 Engineers Report: 3
 - Hazard Mitigation Grant Program (HMGP)
 - a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project
\$4,000,000
 - b. Glourie Drive Extension Package

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Street Signs Replacement
1228 Archley Drive Drainage Plan
1322 Ridgeley Drive Drainage Plan
1206 Pine Chase Drive Drainage Plan
1309 Glourie As-Built Drainage Plan
Local Mitigation Plan Update 2013
Lift Station Pumps installation

5. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

5.1 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 17 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$21,821.81 to be paid by the City of Hilshire Village. (HDR- Efrain Him) **4**

5.2 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 17 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$65,465.42 to be paid by the City of Hilshire Village and then reimbursed by the Texas Department of Public Safety. (HDR- Efrain Him) **5**

5.3 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Pine Chase and Glourie Utility, Drainage and Paving Improvements Project, invoice # 25 in the amount of \$24,364.85. (HDR- Efrain Him) **6**

5.4 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Pine Chase and Glourie Utility, Drainage and Paving Improvements Project, invoice # 26 in the amount of \$15,411.21. (HDR- Efrain Him) **7**

5.5 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Guinea Drive Waterline Replacement Project, invoice # 3 in the amount of \$3,000.00. (HDR- Efrain Him) **8**

5.6 Authorizing payment of HDR invoice for Professional Engineering Services provided to the City for the Guinea Drive Waterline Replacement Project, invoice # 4 in the amount of \$300.00. (HDR- Efrain Him) **9**

If there are no objections from Council the City Engineer is excused

5.7 Considering and Approving Resolution Number 135 authorizing Publication of Notice of Intention to Issue Certificates of Obligation.
(Mayor Whiting and Mayor Pro Tem Post) **10**

5.8 Considering and Approving the City to Proceed to Issue Tax Anticipation Notes.
(Mayor Whiting and Mayor Pro Tem Post) **11**

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5.9 Authorizing the Mayor to enter into a contract with Election Systems & Software for rental of election equipment. (City Secretary Blevins)..... 12

6. DISCUSSION:

6.1 Discussing a proposed ordinance amending Chapter 12, Exhibit "A" Zoning regulations of the City in regards to parking of recreational vehicles. (Mayor Whiting and City Attorney David Olson) 13

If there are no objections from Council the City Attorney is excused

7. REPORTS TO COUNCIL: (CON'T)

7.1 Fire Commissioner (Mayor Whiting)..... 14

7.2 Building (City Secretary)
Permits and inspections issued 15

7.3 City Secretary
Complaint & Issues Report..... 16
Consent Agenda

7.4 Treasurer..... 17
Financials
Audit Update

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

7.5 CLOSED EXECUTIVE SESSION: (No items at the time of agenda posting)

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

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7.6 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

8. REPORTS FROM COUNCIL

8.1 Mayor Whiting 18

Website update
City Seal

9. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

9.1 Disbursements: Summary, Deposits 19
Invoices

9.2 Approving the Minutes from the Regular Council Meeting of November 19, 2013 20

9.3 Approving the Minutes from the Special Council Meeting of November 25, 2013 21

10. ADDITIONAL COUNCIL COMMENTS

11. ANNOUNCEMENTS

12. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on December 16, 2013 at 4:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.