

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, NOVEMBER 20, 2012
REGULAR COUNCIL MEETING
6:00 P M

TAB

NOVEMBER 20, 2012 REGULAR COUNCIL MEETING: 6:00 P M

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Castro)
- 1.2 Pledge of Allegiance (Council Member Bristow)
- 1.3 Honor The Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
- 1.4 Roll Call

2. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. COUNCIL COMMENTS:

MAYOR PRO TEM POST – METRO GMF

4. REPORTS TO COUNCIL:

- 4.1 Police..... 1
Incident Report for October
Up to date incident report for November

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4.2 Engineers Report: 2
Hazard Mitigation Grant Program (HMGP)
a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project
\$4,000,000
1122 Guinea
1305 Glourie Drive
Street Signs

5. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

5.1 Authorizing HDR to engineer the extension of the Glourie/Pine Chase Construction Project with a not to exceed price of \$132,731.00. (HDR- Efrain Him)..... 3

5.2 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 4 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$87,872.01 to be paid by the City of Hilshire Village. (HDR- Efrain Him) 4

5.3 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 4 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$263,616.01 to be paid by the City of Hilshire Village and then reimbursed by the Texas Department of Public Safety. (HDR- Efrain Him) 5

5.4 Approving a replacement fence located at 1209 Pine Chase 6

(If there are no objections from Council the City Engineer is excused at this time.)

6. REPORTS TO COUNCIL

6.1 Fire Commissioner (Council Member Davis)..... 7

6.2 Building (City Secretary)
Permits and inspections issued 8

6.3 City Secretary
Complaint & Issues Report..... 9
Consent Agenda

6.4 Treasurer 10
Financials

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7. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

- 7.1 Approving the City of Hilshire Village Fraud and Misconduct Policy.
(City Secretary Blevins) 11
- 7.2 Authorizing the Mayor to enter into an agreement with Election Systems & Software
for the election equipment for the 2013 election..... 12

8. DISCUSSION ITEMS:

- 8.1 Removal of all obstructions in the City's ROW (Council Member Bristow)..... 13
- 8.2 Professional Services (Mayor Whiting, Council Member Bristow and
Council Member Davis) 14
- 8.3 Capital Improvement Workshop (Mayor Pro Tem Post).....

9. REPORTS FROM COUNCIL

- 9.1 Mayor Whiting
Metro 15

10. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON) – CON'T

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

10.1 CLOSED EXECUTIVE SESSION:

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

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10.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

(If there are no objections from Council the Attorney is excused at this time.)

11. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

- 11.1 Disbursements: Summary, Deposits 16
 Invoices
- 11.2 Approving the Minutes from the Regular Council Meeting of October 16, 2012 17
- 11.3 Approving the Minutes from the Council Workshop of October 30, 2012 18

12. ADDITIONAL COUNCIL COMMENTS

13. ANNOUNCEMENTS

14. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on November 16, 2012 at 4:30 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.