

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, DECEMBER 11, 2012
SPECIAL COUNCIL MEETING
6:00 P M

TAB

DECEMBER 11, 2012 SPECIAL COUNCIL MEETING: 6:00 P M

1. CALL TO ORDER REGULAR COUNCIL MEETING

- 1.1 Invocation (Council Member Gunn)
- 1.2 Pledge of Allegiance (Council Member Bristow)
- 1.3 Honor The Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
- 1.4 Roll Call

2. CITIZENS COMMENTS/PUBLIC FORUM (Time Limit- 3 minutes)

This is an opportunity for citizens to speak to council relating to agenda and non-agenda items. Comments are limited up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

A copy of any prepared remarks or notes to be used and/or distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

3. COUNCIL COMMENTS:

4. REPORTS TO COUNCIL:

- 4.1 Police..... 1
 - Incident Report for November
 - Up to date incident report for December

 - Designate a no parking zone along Ridgeley south of Mallie Court
(Council Member Bristow)

TUESDAY, DECEMBER 11, 2012
SPECIAL COUNCIL MEETING
6:00 P M

TAB

5. DISCUSSION:

5.1 Water Increase billing implementation (Mayor Whiting and Severn Trent) 2

6. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

6.1 Approving a replacement fence located at 1209 Pine Chase 3

7. REPORTS TO COUNCIL:

7.1 Engineers Report: 4
Hazard Mitigation Grant Program (HMGP)
a. Pine Chase and Glourie Drives Paving & Drainage Improvements Project
\$4,000,000
1305 Glourie Drive Drainage Plan
Street Signs Replacement Project

8. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

8.1 Authorizing HDR to engineer the extension of the Glourie/Pine Chase Construction Project with a not to exceed price of \$132,731.00. (HDR- Efrain Him)..... 5

8.2 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 5 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$51,856.56 to be paid by the City of Hilshire Village. (HDR- Efrain Him) 6

8.3 Authorizing payment of Triple B Services, L.L.P. Pay Application No. 5 for work related to the Pine Chase & Glourie Paving, Drainage & Utilities Improvements Project in the amount of \$155,569.70 to be paid by the City of Hilshire Village and then reimbursed by the Texas Department of Public Safety. (HDR- Efrain Him) 7

(If there are no objections from Council the City Engineer is excused at this time.)

9. REPORTS TO COUNCIL

9.1 Fire Commissioner (Council Member Davis)..... 8

9.2 Building (City Secretary)
Permits and inspections issued 9

9.3 City Secretary
Complaint & Issues Report..... 10
Consent Agenda

TUESDAY, DECEMBER 11, 2012
SPECIAL COUNCIL MEETING
6:00 P M

TAB

9.4 Treasurer 11
Financials

10. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON):

10.1 Approving the City of Hilshire Village Fraud and Misconduct Policy.
(City Secretary Blevins) 12

10.2 Approving the Regular Council Meeting on December 18, 2012 be cancelled 13

11. REPORTS FROM COUNCIL

11.1 Mayor Whiting
Star Tex Contract 14

11.2 Mayor Pro Tem Post
Capital Improvement Plan 15

12. ACTION ITEMS (CONSIDERATION AND POSSIBLE ACTION ON) – CON'T

Recess the Regular Council Session

City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters on this agenda as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

12.1 CLOSED EXECUTIVE SESSION:

Consultation with Attorney regarding pending and possible litigation (Authorized under Texas Government Code, Section 551.071) to discuss:

Personnel matters (Authorized under Texas Government Code, Section 551.074 Personnel Matters) to discuss:

Convene the Regular Council Session

12.2 City Council may discuss and consider any actions necessary on any items discussed in the Executive Session.

(If there are no objections from Council the Attorney is excused at this time.)

CITY OF HILSHIRE VILLAGE
8301 WESTVIEW
HOUSTON, TEXAS 77055

TUESDAY, DECEMBER 11, 2012
SPECIAL COUNCIL MEETING
6:00 P M

TAB

13. CONSENT AGENDA

The consent agenda is a meeting method many government councils use to help make meetings more efficient and meaningful to the members of the audience. All matters within the consent agenda have been distributed to each member of the City Council for review and study, and are considered routine and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the consent agenda and placed on the Regular Agenda by request of a member of City Council. The expenditures listed in the consent agenda are items already approved in the current city budget.

13.1 Disbursements: Summary, Deposits 16
Invoices

13.2 Approving the Minutes from the Regular Council Meeting of November 20, 2012 17

14. ADDITIONAL COUNCIL COMMENTS

15. ANNOUNCEMENTS

16. ADJOURNMENT

NOTE: IN THE EVENT A QUORUM OF THE CITY COUNCIL IS NOT PRESENT, THE REPORTING MEMBERS WHO ARE PRESENT WILL MEET AS A SUB-COMMITTEE, FOR DISCUSSION PURPOSE ONLY, REGARDING THE ABOVE AGENDA ITEM(S).
City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters). Following the executive session, if any, City Council may act in open session on any item discussed in the executive session.

I, Susan Blevins, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible at all times to the general public in compliance with Chapter 551, TEXAS GOVERNMENT CODE, on December 7, 2012 at 4:00 p.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.